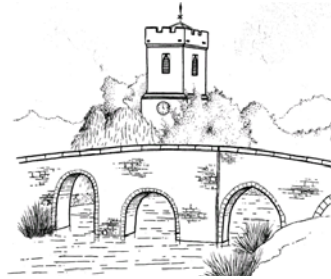


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 21st January 2019 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Fleming Vice Chairman of the Council

Cllrs. Atkins, Ms Deacon, Harvey, Hiscocks, Mrs Keeley, Pound
and Mrs Taylor

Also present: District Cllr. Cargill

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Knight

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 17TH DECEMBER 2018

Cllr Ms Deacon proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present

5. PUBLIC FORUM

No one present

6. COUNCILLOR FORUM

No issues raised

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Brain had sent his apologies and a report which forms an integral part of these Minutes

RESOLVED to note

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. District Council has set a balanced budget with a 1.5% increase for the forthcoming year and an increase of 2% thereafter to ensure it holds the minimum reserve legally required.
- ii. Wellesbourne Airfield – compulsory purchase is proceeding with the support from government as well as from the West Midlands Combined Authority
- iii. Greig Hall – approaching the end and it is hoped that the case will be finalised by end February when the £500k refurbishment programme can commence.

RESOLVED to note

9. RECEIVE CLERK'S REPORT

Short verbal report:

- i. **Bidford Bridge** – there was local community concerns regarding vehicles overtaking stationary cars and jumping the red lights endangering the lives of pedestrians.
This was forwarded to both police and WCC and a statement was read out from WCC Road Safety which advised this was a county wide concern and that Bidford Bridge was not considered a particular black spot as there had been no incidents in the last 5 years.
Council requested the Clerk to look into the possibility of a camera attached to the traffic lights that could detect transgressors
RESOLVED the Clerk to contact WCC and Police regarding a camera on traffic lights
- ii. **Grant** – the Parish Council had applied for a grant to cover the costs of a junior trim trail on Jubilee Close, regrettably, the fund was oversubscribed so

the application was not successful
RESOLVED to note

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. Business Development Strategic WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- iii. Communication & Marketing WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.

11. TO CONSIDER BIG MEADOW RENT REVIEW

Report had been circulated and Council **RESOLVED** to approve the recommendation to accept an increased rent of £12,500 per annum based on CPI rates for the period Nov. 2018 to Nov. 2023.

It was also **NOTED** the Charity was unwilling to consider a purchase of the land at this time.

12. TO CONSIDER THE PARISH COUCNILLOR VACANCY

As this has occurred within 6 months of the election, there is no legal requirement to advertise the vacancy. However, the Parish Council may wish to do so.

The normal procedure is to formally advertise the vacancy, which may result in a by election or, if there is no call for this, the Parish Council may invite residents to join the Parish Council as a co-opted member until the elections of 2nd May.

RESOLVED not to advertise the vacancy and await elections on 2nd May

13. TO CONSIDER AN UPGRADE TO THE PARISH COUCNIL COMPUTER AND LAP TOP

The current operating system is Windows 7, and Microsoft will cease supporting this at the end of 2019 so Windows 10 will have to be installed before then on both the desk and lap top computers. Furthermore, the desk top has run out of disk space which has resulted in not being able to scan and even sometimes having difficulty printing.

Cost : £584.98 for the upgrade of the desk and laptop computers and to increase the disk capacity

It was recognised that the upgrade is required. However, the Clerk was asked to look into the replacement of computer and lap top as this could be better value.

RESOLVED to postpone the decision and obtain quotations for new computer, with increased capacity, and lap top.

14. TO CONSIDER AND APPROVE

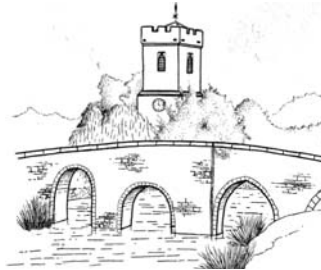
- i. Completed accounts for the month of December 2018**
These had been circulated
RESOLVED they should be accepted and approved
- ii. To approve payments to be made in January 2019**
List of cheques to be raised and signed had been circulated. List of payable invoices £7,840.080

RESOLVED to approve payments and Cllrs Mrs Keeley and Mrs Taylor to sign the cheques

The meeting closed at approx. 8.45pm



BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Item 7 – County Councillor Report

Sadly I have to send my apologies as I have a very early start tomorrow. Please circulate my attachment report. I am also keeping an eye on matters you are adequately dealing with I.e. River Bridge & Salford Road

As a member of the Police & Crime Commissioners Panel I still have serious concerns around the breakdown of the alliance between Warwickshire and West Mercia Constabularies, which has worked well with significant savings, so its difficult to understand why the West Mercia P&CC has made this decision? Nevertheless our Commissioner has reassured us ,that policing want be comprised.

“Reassurance given that local policing will be unaffected by alliance changes”

“ The nature of crime is changing and the way our communities are policed needs to reflect that, while also recognising that the public rightly expects strong and visible community-based policing as its bedrock”.

— Warwickshire PCC Philip Seccombe

The four key objectives of my plan are:-



The Warwickshire Police Precept 2018/18 is likely to be £24 (£2 a month for a D banded property) ,but consultation will be on a rise of £12; £18 & £24.

Waste & Recycling

As the Portfolio Holder for the Districts Waste and Recycling I am very proud that we continue to be in the top 10 in the country for recycling (60+%) This is due to the efforts of residents recycling efficiently Thank You, but we can always do better. Please see below a new incentive to improve our Green Waste. Remember that the more we recycle the less goes to landfill , which alternately saves the council and council tax payer money.

Food waste recycling - Feed your caddy and win prizes

Are you in to Win?

Feed your green bin to win monthly prizes

Sign up at:
www.feedyourcaddy.co.uk

www.warwickshire.gov.uk/foodwaste

Warwick Council
In partnership with
NORTHAMPTON WASTE PARTNERSHIP

@Recycle4
RecycleFor

The Feed Your Caddy campaign aims to get households recycling more of their food waste. Thousands of homes have access to a food waste collection as part of their kerbside recycling scheme. If you have a food waste caddy or bin at home, you could win fabulous prizes simply for using it!

Are you in to win? Sign up to win monthly prizes ... Sign up

<https://www.warwickshire.gov.uk/foodwaste>

Report highway problems

Did you know that you can report any highway problems such as potholes by going direct to :-

<https://www.warwickshire.gov.uk/reporthighwayproblem>

When contacting WCC please describe the nature and location of the fault in as much detail as possible. It is useful to leave your contact details should one of our inspectors need to clarify the exact location of a fault.

In an emergency please contact your local police station.

Fault reports

- Potholes
- Blocked drain or flooding problem
- Mud, debris, or obstruction on the road
- Dangerous tree or overgrown vegetation
- Faulty or worn road markings
- Faulty streetlights
- Faulty traffic lights
- Damaged, missing, or obscured road sign
- Rights of way
- Problems with road works
- Ragwort
- Tarmac footpath or pavement fault
- Unsurfaced footpath, bridleway or byway fault
- Faulty bridge or culvert
- Severn Trent Water – sewer flooding
- Abandoned vehicle

As always you can contact me via my contact details

Kind Regards

Mike

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Members: Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley
Meeting took place on Tuesday 8th January 2019 at the PC Small Meeting Room

1. Grant applications

- **CAB**

To pay for the Outreach at Bidford-on-Avon

In 2018 they have provided 30 face to face appointments:

- 18% were aged between 45-49
- 18% were aged between 75-79
- 47% were disabled or with long term conditions
- 53% were female

The main issues of enquiries were

- Benefits – 60%
- Housing – 10%
- Debt – 5%

Of these 20% were unemployed and 50% retired

It is also noticeable that just under 50% of those attending are disabled and would have difficulty in attending the offices at Stratford.

Grant request: £2,067.08 (Annual Report and Accounts have been supplied)

Recommendation: a grant for £2,067.08 be awarded

RESOLVED by Council to approve the grant of £2,067.08

2. Streetlights

- The current, total cost, for upgrading all the streetlights in Bidford-on-Avon (except Crompton Avenue) is **£240,676.**
- The estimated unmetered electricity cost is **£7,434.00**
- The estimated cost for streetlight maintenance is **£1,000.00**

Based on these figures it will take nearly 30 years to amortise the expenditure.
Recommendation to replace the streetlights over a period of 5 years at a budgeted amount of £50k per annum

Following a lengthy discussion it was proposed that council limit its approval to an initial one year expenditure of £50k for 2019/2020. The vote for this proposal was 4 in favour and 4 against and it was **RESOLVED** with the chairman's casting vote to approve the proposal and limit the expenditure to £50k for the year 2019/20

3. Unmetered electricity

At one of the SLCC conferences, the Clerk met Utility Aid, which is the national utility broker for many charities – you can access their website at <https://www.utility-aid.co.uk/>.

She gave them the necessary information for them to quote. Regrettably, their quotes are of short duration and will be presented at the meeting of 21st. It should be noted the savings are not enormous by they are a saving and the Council will have the security of having a well respected broker in the sector looking after the account.

They propose moving to Opus on a 36 month deal with effect from 1st October 2019 when the current contract ends.

Recommendation that Council uses Utility Aid for its unmetered electricity account.

RESOLVED by Council to approve the switch

4. New Lights

a. Lighting Winter Car park

2 x solar lights located on the winter car park

£2,950.00

Recommendation to accept the quotation

Council raised the question as to whether a standard installation had been considered. As it had not it was proposed that the Amenities WG request a quotation and, on receipt of same and due consideration, revert to Council with a recommendation.

RESOLVED by Council to approve the proposal and postpone the decision until a quote for conventional streetlights has been obtained

b. High Street, Broom

i. Solar Light

£1,885.00

ii. Disconnection and removal of current lantern

£729.21

iii. Conventional streetlight

£3,208.00

Recommendation – to approve purchase and installation of a conventional streetlight as the difference between the cost is under £600 and this is an important junction.

RESOLVED to approve the cost of £3,208.00 for purchase and installation

of the replacement streetlight

5. Parking on pavements in Bidford-on-Avon

Discussion paper circulated

Recommendation to approve the discussion paper and allow the Amenities WG to work on it and to present its conclusions to Council.

After a short discussion during which it was pointed out that positives should also form part of the discussion paper it was **RESOLVED** to approve the discussion paper and allow the Amenities WG to develop it and present its conclusions to Council.

6. Community and Youth Project update

Better Together for Bidford – Ideas Factory event is being organised at the Crawford Memorial Hall the morning of Sat. 16th February with an open invitation to all those that would like to participate.

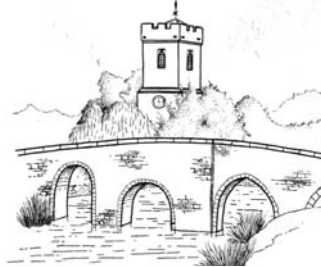
Booking is via Eventbrite and the Parish Council is being asked to advertise it to ensure good local community participation.

Council was not impressed with the posters developed by ideas Factory Coventry as it felt they did not give sufficient information.

RESOLVED by Council that this concern should be brought to the attention of CAVA who had been instructed by Council to carry out this consultation.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 ii) BUSINESS DEVELOPMENT WG REPORT AND RESOLUTIONS

Meeting took place on Wednesday 16th January 2019 @ 10.30 am

Present: Cllrs Mrs Taylor (Chairman) Atkins and Pound

In attendance :, Elisabeth Uggerloese – Parish Clerk

Also attending for Item 1, Paul Taylor, County Council Officer

1. High Street parking and traffic systems:

Paul Taylor, Traffic & Road Safety Manager for Warwickshire County Council was invited to the meeting to discuss the problems of congestion and lack of parking that affect both the high street businesses and residents. Options were considered and the following actions were agreed:

- Paul Taylor will come back to us by early February with a cost estimate for a feasibility study into traffic changes to both the West and East ends of the High Street.
- Ways of freeing up parking spaces for High Street visitors are being looked into including best use of Saxon Fields and Ward Lane car-parks.

Recommendation to note and await to hear from Paul Taylor regarding the costs for the feasibility study

RESOLVED by Council to note

2. High Street lighting:

The High street is gloomy at night. It was agreed to request that the Amenities Group make High Street lighting a priority in the upgrading plans for Bidford.

Recommendation to approve the request that Amenities WG prioritise the High Street street lighting when considering the replacement/upgrading schedule

RESOLVED by Council to note and to approve the request that the High Street take priority when scheduling the Streetlight Replacement Programme

3. CIC update.

It is proving difficult to bring everyone together for the second meeting, though there is no lack of enthusiasm for the project in principle.

Recommendation to note the update and await further information~

RESOLVED by Council to note

4. Government initiative on High streets:

The Clerk is following this up with the relevant Government Department and SLCC to find out what that means for us and any influence we may be able to exert to gain support.

Recommendation to note and await to hear back from the Clerk

RESOLVED by Council to note and await updates

5. Royal Inn:

The Clerk to contact Johnson Fellows and the British Legion for an update – and to demonstrate our continued interest.

Cllr Taylor is following up with developer.

Cllr Mrs Taylor added a verbal report to advise that the bidders had been given 1st February 2019 as the closing date.

Recommendation to note the update and await development

RESOLVED by Council to note and await developments bearing in mind the closing date of 1st February.

6. Other High Street retail properties:

We are keeping a watching brief on the shops that are currently empty:

Recommendation to note

RESOLVED by council to note

7. Report to Strategy meeting:

Cllr Mrs Taylor will be writing a detailed report concentrating on:

High street traffic and parking

Royal Inn

Recommendation to note

RESOLVED by Council to note and look forward to updates at the Strategy meeting

7. Communication with industrial estate:

Cllr Mrs Taylor to follow up

Recommendation to note

RESOLVED by Council to note

9. Bidford Banners

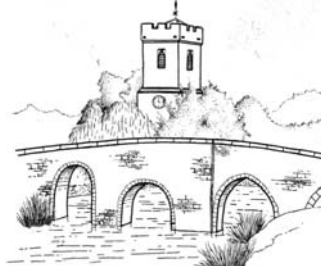
To end with some really good news from this BDWG initiative. Bidford banners were successful in raising £937 for its 2019 banner project via Spacehive (a crowd funding scheme for community projects supported by WCC).

Congratulations to the group, especially Terry Cullum and Marie Hully who have worked very hard for this success

Recommendation to note and to send them a congratulations letter/card

RESOLVED by Council to note this hard earned success and to congratulate the group by sending a card.

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Item 10 iii) REPORT & RESOLUTIONS FROM THE COMMUNICATION & MARKETING WORKING GROUP

Meeting took place on 7th January 2019

Attendees: Cllr Ms Deacon, Chairman,
Cllr Fleming
Ms C Randell as co-opted public member
In attendance.: Mrs E Uggerloese – Clerk

1. Facebook protocol

- i. Approved the wording on a draft protocol
- ii. Also considered introducing & utilising an Instagram account as an additional mode of the p.c. broadening communication.

Recommendation: To approve the policy circulated & approve setting up an Instagram account.

Following a discussion during which some Councillors expressed their concerns that the policy did not cover what Councillor, as individuals, could do or not do, nor was it made clear to readers of the posts if the opinions expressed were of the collective or individual councillors..

Clerk explained that this was a policy to cover Parish Council Social Media: councillors, as individuals, could not be covered by this and that the opinions expressed were those of the Parish Council not individual councillors. The same applies to the Clerk who, as the Proper Officer of the Council, represents the views of Council not individuals, and of policy and current legislation – the Clerk never posts as an individual.

However, it was proposed approval be postponed and be re presented for approval.

RESOLVED to postpone approval and the C&MWG to review and represent the document.

2. Notice Boards - 3 x non wooden boards as per quotes for “locked board to protect information posting management”

Existing notice boards at the following locations require replacement due to issues with current wooden structures :-

- i. The one by the school has been vandalized and set on fire and damaged
- ii. The one by the Village Centre is unstable and too small
- iii. The one in Broom is looking very tired and unkempt.

Various quotes have been received for lockable aluminum notice boards with magnets and the

Recommendation is to approve the purchase of 3 x A Max lockable notice boards 750 x 1100 x 60(9 x A4) with toughened glass at a **total cost of £3,032.20** excluding installation

RESOLVED by Council to approve the purchase

3. Parish Information Folder - Update

The primary folder will be completed in time for February Parish Council meeting. It was agreed that Folders will be placed in local pubs, village halls, the library

Recommendation To note

RESOLVED by Council to note

4. Operation London Bridge

- i. *Condolence book with * 50 black edged loose leaf pages, (to be available for both the passing of H M Queen & her husband the Duke of Edinburgh) & all completed pages archived after.
Cost: £98 – book and 50 loose pages with black border
£10 – additional 50 loose pages with black border
- ii. *Portrait of Her Majesty The Queen - A3 size official print from National Portrait Gallery
Cost : £33.99 standard photo print (plus postage)
£40 fine matt print (free postage)
- iii. *Frame for the photo
Cost: £15/20
- iv. *Black Armbands x 11 to be worn during the 10 day state mourning.
Cost : £4.99 for 15 from Amazon (for football teams)
- v. Prepare an agreed web-site notice from the Chairman (in conjunction with the clerk)

Recommendation To approve the purchases * & note web-site notice

RESOLVED by Council to approve the purchase. Web site notice to be presented to council prior to posting for its approval

5. Precept Press release (circulated revised draft)

Recommendation To approve the revised draft for publication.

It was proposed that Council take advantage of the expertise of some councillors in press releases as this is a very specialized skill.

RESOLVED that a Councillor, with a journalist background, prepare the press release

6. Annual Parish Meeting (Assembly)

This is currently scheduled for Saturday 27th April. However, it is proposed to reschedule this to Sat. 18th May – this will be after the 2nd May elections and will be an excellent opportunity for the new Council to meet with the local community. Hopefully, the weather will also be warmer and drier and, therefore, there will be more opportunity for the Bowling and Tennis Club to be open as well as offer some of the groups the opportunity of being outside and, therefore, allow more groups to take part.

Recommendation to reschedule the Annual Parish to Sat. 18th May 2019.

RESOLVED to reschedule the Annual Parish Meeting to 18th May.

7. Update on Upcoming promotions

- i. Big Meadow Trim Trail
- ii. Election & attracting new councillors, to include encouraging broadening diversity (gender/ age/ disability etc).
- iii. Annual Parish Meeting

RESOLVED by Council to note

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 9

Payments for Month : 9

**Nominal
Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/12/2018	O2 - DD	DD	55.030	55.03		Creditors Control			12631411
06/12/2018	Omnicapital - RF 0444949	DD	29.830		4.97	Telephone	101	24.86	Omnicapital - RF 0444949
10/12/2018	EDF Energy - DD	DD1	639.630	639.63		Creditors Control			Electricity Nov
14/12/2018	Stratford-on-Avon District Cou	DD	66.000	66.00		Creditors Control			Purchase Ledger
14/12/2018	Scottish Power	DD	19.760		3.29	Electricity Streetlights	204	16.47	Scottish Power
17/12/2018	The Alcester Connection	7146	72.800	72.80		Creditors Control			Dec 18 Connection Mag
17/12/2018	Geo. Clifford & Sons	7147	72.000	72.00		Creditors Control			F. Edwards Memorial
17/12/2018	CPRE	7148	36.000	36.00		Creditors Control			2019 Membership
17/12/2018	Environmental & Retail Service	7149	104.580	104.58		Creditors Control			HP cartridge
17/12/2018	Grundon Waste Management Ltd	7150	7.200	7.20		Creditors Control			Rental Nov
17/12/2018	Limebridge Rural Services Ltd	7151	162.000	162.00		Creditors Control			Queensway clearancce
17/12/2018	Secure-a-Field Ltd	7153	6896.200	6896.20		Creditors Control			remove taps Fencing & gates
17/12/2018	SLCC Enterprises Ltd	7154	327.000	327.00		Creditors Control			Society membership 2019
17/12/2018	Mark Smith	7155	3000.000	3000.00		Creditors Control			Grange Rd plant trees

17/12/2018	Elisabeth Uggerloese	7156	80.650	80.65	Creditors Control		Clerks Exps Dec 2018
17/12/2018	WALC	7157	103.990	103.99	Creditors Control		LCA 11th Edition
17/12/2018	Warwickshire County Council	7158	21354.000	21354.00	Creditors Control		Column replacements
17/12/2018	Mrs E Uggerloese	SO	2015.920		Net Pay Control	2015.92	Mrs E Uggerloese
20/12/2018	Water+Plus - DD	DD1	5.730	5.73	Creditors Control		Purchase Ledger
27/12/2018	Bidford Community Library Ltd	SO	200.000	200.00	Creditors Control		Licence Agreement Dec 18
28/12/2018	Vodafone - DD	DD	34.370	34.37	Creditors Control		Broadband
31/12/2018	Microshade VSM - SO	SO1	57.540	57.54	Creditors Control		Monthly hosting & rental
31/12/2018	DCK Accounting Solutions Ltd-	SO2	252.000	252.00	Creditors Control		Bookeeping Nov 2018
31/12/2018	Limebridge Rural Services Ltd	SO3	2088.860	2088.86	Creditors Control		Flower box maintenance
31/12/2018	Warks PS	SO	825.640		Pension Contribution	825.64	Warks PS
Total Payments for Month		39,226.73	36,335.58	8.26		2,882.89	
Balance Carried Fwd			6,401.76				
Cash Book Totals		<u>45,628.49</u>	<u>36,335.58</u>	<u>8.26</u>		<u>9,284.65</u>	

Bidford on Avon Parish Council

**Detailed Income & Expenditure by Budget Heading 31/12/2018
Cost Centre Report**

Page No 1

Month No : 9

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Administration</u>				
Salary & Wages	33,225	43,803	10,578	75.9
Rent for Room	1,825	0	-1,825	0
Training Costs	650	1,000	350	65
Travelling	529	750	221	70.6
Janitorial	48	0	-48	0
Business Rates	0	465	465	0
Waste Disposal	25	0	-25	0
Sundry Expenses	149	200	51	74.4
Telephone	709	1,000	291	70.9
Postage & Carriage	66	130	64	50.9
Office Stationery	142	500	358	28.3
Subscriptions	1,735	1,350	-385	128.5
Insurance	2,405	2,500	95	96.2
Broadband and Internet	173	295	122	58.5
Equipment Rental	401	1,450	1,049	27.7
Accounts Support	3,063	3,665	602	83.6
IT & Computer Support	517	650	133	79.5
Website	347	1,600	1,253	21.7
New Office Equipment	23	150	127	15.3
Village Improvement	0	2,000	2,000	0
Building Maintenance	95	0	-95	0
Newsletter	73	0	-73	0
General Maintenance	28	0	-28	0
Grass Cutting	515	0	-515	0
Legal and Professional	3,041	750	-2,291	405.5
Audit Fees External & Internal	-1,601	1,250	2,851	128.1
	48,182	63,508	15,326	75.9 %
Administration :- Expenditure				
Agency Income	719	0		0
Precept	258,975	230,255		112.5
Council Support Grant	0	9,130		0
Bank Interest	0	2,500		0
CCLA PSDF Interest received	2,579	0		0
	262,273	241,885		108.4 %
Administration :- Income				
Net Expenditure over Income	-214,091	-178,377	35,714	

Detailed Income & Expenditure by Budget Heading 31/12/2018

Cost Centre Report

Page No 2

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Civic & Democratic</u>				
Training Costs	130	0	-130	0
Publicity & Special Events	0	200	200	0
Newsletter	1,601	2,020	419	79.2
Election Costs	0	2,500	2,500	0
Civic & Democratic :- Expenditure	1,731	4,720	2,989	36.7 %
Net Expenditure over Income	1,731	4,720	2,989	
<u>Grants & Donations Power Gen C</u>				
Grants and Donations	10,853	21,400	10,547	50.7
Grants Received	-750	0		0
Grants & Donations Power Gen C :- Income	-750	0	10,547	50.7 %
Net Expenditure over Income	11,603	21,400	9,797	
<u>Capital & Projects</u>				
Electricity	777	0	-777	0
Publicity & Special Events	33	0	-33	0
Village Improvement	440	0	-440	0
Play Area Maintenance	5,747	0	-5,747	0
Legal and Professional	2,000	0	-2,000	0
CP New Streetlights	0	11,500	11,500	0
Rolling Projects Provision	0	50,000	50,000	0
Funding from Rolling Projects	0	-11,500	-11,500	0
Capital & Projects :- Expenditure	8,997	50,000	41,003	18.0 %
Grants Received	11,750	0		0
Capital & Projects :- Income	11,750	0		
Net Expenditure over Income	-2,753	50,000	52,753	
<u>Parks and Outside Areas</u>				
Casual & agency workers	1,200	2,000	800	60
Janitorial	1,801	1,000	-801	180.1
Water Rates	411	440	29	93.3
Rent Paid Parks	5,800	12,000	6,200	48.3
Rent Paid Play Areas	100	0	-100	0
Electricity	28	0	-28	0
Waste Disposal	3,190	8,000	4,810	39.9
Gatekeepers Commission	9,550	6,000	-3,550	159.2
Sundry Expenses	11	500	489	2.2
Village Improvement	58	0	-58	0

Detailed Income & Expenditure by Budget Heading 31/12/2018

Cost Centre Report

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	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Building Maintenance	0	1,000	1,000	0
Vandalism Repairs	492	1,800	1,308	27.3
General Maintenance	15,576	10,000	-5,576	155.8
Equipment Maintenance	0	500	500	0
Tree Maintenance	3,275	2,000	-1,275	163.8
Grass Cutting	14,229	15,000	771	94.9
Play Area Maintenance	9,456	15,000	5,544	63
Street Furniture & Signs	550	250	-300	220
Legal and Professional	350	0	-350	0
Grants and Donations	0	3,600	3,600	0
Tfr frm EMR Millers Bank Maint	-2,781	0	2,781	0

Parks and Outside Areas :- Expenditure	63,296	79,090	15,794	80.0 %
Carparking Fees	17,804	12,500		142.4
Lease,Rent,Hire pitches/land	4,611	2,500		184.5
Fishing Righs	1,111	1,100		101
Moorings Income	1,410	1,325		106.4
Insurance Claims - Play Equipt	150	0		0
Concessions	0	2,080		0
Advertising Income	75	0		0

Parks and Outside Areas :- Income	25,162	19,505		129.0 %
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Net Expenditure over Income	38,134	59,585	21,451	
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Allotments

Water Rates	0	550	550	0
General Maintenance	85	260	175	32.7
Equipment Maintenance	338	0	-338	0
Tfr to EMR Allotments	0	1,590	1,590	0

Allotments :- Expenditure	423	2,400	1,977	17.6 %
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Allotment Rents	0	2,400		0
Allotment Sundry Income	888	0		0

Allotments :- Income	888	2,400		37.0 %
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Net Expenditure over Income	-465	0	465	
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Cemetery

Business Rates	844	750	-94	112.5
Water Rates	27	500	473	5.4
Office Stationery	115	100	-15	114.6
Subscriptions	90	90	0	100

Detailed Income & Expenditure by Budget Heading 31/12/2018

Cost Centre Report

Page No 4

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Village Improvement	50	0	-50	0
General Maintenance	93	10,000	9,907	0.9
Equipment Maintenance	488	0	-488	0
Equipment Maintenance	250	750	500	33.3
Tree Maintenance	300	500	200	60
Grass Cutting	7,720	0	-7,720	0

Cemetery :- Expenditure	9,976	12,690	2,714	78.6 %
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Burials	7,160	5,000		143.2
Memorials	1,425	2,000		71.3
Cemetery Maintenance Income	0	686		0

Cemetery :- Income	8,585	7,686		111.7 %
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Net Expenditure over Income	1,391	5,004	3,613	
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Street Lighting

Electricity	457	0	-457	0
Electricity Streetlights	3,657	7,400	3,743	49.4
General Maintenance	0	1,800	1,800	0
Streetlights R & M	28,169	0	-28,169	0
Solar Streetlight - Broom	1,410	0	-1,410	0

Street Lighting :- Expenditure	33,693	9,200	-24,493	366.2 %
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Net Expenditure over Income	33,693	9,200	-24,493	
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Village Management

Waste Disposal	0	500	500	0
Publicity & Special Events	432	0	-432	0
Village Improvement	8,413	6,500	-1,913	129.4
Vandalism Repairs	318	0	-318	0
General Maintenance	555	500	-55	111
Equipment Maintenance	48	0	-48	0
Tree Maintenance	135	550	415	24.5
Lengthman	294	1,000	706	29.4
Grass Cutting	253	0	-253	0
Footpath & Verge Mtce	9,707	11,400	1,693	85.1
War Memorial Maintenance	1,250	500	-750	250
Street Furniture & Signs	2,052	3,000	948	68.4
Flower Boxes	3,551	5,100	1,549	69.6
Legal and Professional	0	250	250	0

Village Management :- Expenditure	27,008	29,300	2,292	92.2 %
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Donations	900	0		0
Agency Income	3,180	3,000		106

Village Management :- Income	4,080	3,000		136.0 %
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Net Expenditure over Income	22,929	26,300	3,371	
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Bidford on Avon Parish Council
Trial Balance for Month No: 9

Combined Account Totals by Account Number

Account Name	Debit	Credit
Debtors Control	3,074.91	
VAT Control A/c	4,100.57	
Current Bank A/c	6,401.76	
CCLA PSDF	617,578.75	
General Reserves		161,832.17
EMR Rolling Projects Fund		350,114.64
EMR Allotments		877.00
Creditors Control		7,364.78
PAYE Control		2,580.25
Bidford Banner Community A/c		560.00
Carparking Fees		17,804.18
Lease,Rent,Hire pitches/land		4,611.39
Fishing Rights		1,111.00
Moorings Income		1,410.06
Insurance Claims - Play Equipt		150.00
Allotment Sundry Income		887.76
Donations		900.00
Burials		7,160.00
Memorials		1,425.00
Advertising Income		75.00
Agency Income		3,898.62
Precept		258,975.00
Grants Received		10,999.56
CCLA PSDF Interest received		2,578.75
Salary & Wages	33,225.03	
Casual & agency workers	1,200.00	
Rent for Room	1,825.00	
Training Costs	780.00	
Travelling	529.43	
Janitorial	1,849.20	
Business Rates	843.72	
Water Rates	437.49	
Rent Paid Parks	5,800.00	
Rent Paid Play Areas	100.00	
Electricity	1,261.59	
Waste Disposal	3,214.76	
Electricity Streetlights	3,657.13	
Gatekeepers Commission	9,550.00	
Sundry Expenses	159.74	
Telephone	709.15	
Postage & Carriage	66.21	
Office Stationery	256.28	
Subscriptions	1,824.87	
Insurance	2,404.92	
Broadband and Internet	172.53	
Equipment Rental	401.13	
Accounts Support	3,062.60	

Continued on Page 2

Bidford on Avon Parish Council
Trial Balance for Month No: 9

Page No 2

Combined Account Totals by Account Number

Account Name	Debit	Credit
IT & Computer Support	516.55	
Website	347.30	
Publicity & Special Events	465.00	
New Office Equipment	22.95	
Village Improvement	8,961.80	
Building Maintenance	95.00	
Newsletter	1,673.40	
Vandalism Repairs	810.13	
General Maintenance	16,336.98	
Equipment Maintenance	535.96	
Equipment Maintenance	587.95	
Tree Maintenance	3,710.00	
Lengthman	293.73	
Grass Cutting	22,717.68	
Play Area Maintenance	15,202.43	
Footpath & Verge Mtce	9,706.68	
War Memorial Maintenance	1,250.00	
Street Furniture & Signs	2,602.00	
Flower Boxes	3,551.12	
Streetlights R & M	28,169.31	
Solar Streetlight - Broom	1,410.00	
Legal and Professional	5,391.42	
Audit Fees External & Internal		1,601.00
Grants and Donations	10,853.00	
Tfr frm EMR Millers Bank Maint		2,781.00
Trial Balance Total :	839,697.16	839,697.16
Difference :	0.00	

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 9

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	4,321.49					4,321.49	
	Banked on : 06/12/2018	180.00						
502730	D Baker (430)	180.00		30.00	Memorials	Cemetery	150.00	D Baker (430)
	Banked on : 13/12/2018	460.00						
502731	Hemming & Pearce (1300)	460.00			Burials	Cemetery	460.00	Hemming & Pearce (1300)
	Banked on : 18/12/2018	7.00						
BGC	Ariel Direct Ltd	7.00			Telephone	Administration	7.00	Ariel Direct Ltd - 1320643
	Banked on : 18/12/2018	40000.00						
TFR	CCLA PDSF	40000.00			CCLA PDSF		40000.00	CCLA PDSF
	Banked on : 19/12/2018	200.00						
	Sales Recpts Page 50	200.00	200.00		Debtors Control			Sales Recpts Page 50
	Banked on : 20/12/2018	460.00						
502732	D Baker (1301)	185.00		30.83	Memorials	Cemetery	154.17	D Baker (1301)
502732	L Homs (1302)	275.00			Burials	Cemetery	275.00	L Homs (1302)
Total Receipts for Month		41,307.00	200.00	60.83			41,046.17	
Cash Book Totals		45,628.49	200.00	60.83			45,367.66	

Bidford on Avon Parish Council

Bank Current Account

List of Payments made between 01/01/2019 and 21/01/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
03/01/2019	O2 - DD	DD	55.03	07718 628 925
07/01/2019	Omnicapital RF0444949	DD	29.83	Omnicapital RF0444949
09/01/2019	EDF Energy - DD	DD1	636.18	Charges Dec 2018
14/01/2019	Stratford-on-Avon District Cou	DD2	66.00	Salford Rd Cemetery 18/19
14/01/2019	Scottish Power	DD	19.96	Scottish Power
14/01/2019	Scottish Power	DD	0.20	Scottish Power-to correct valu
21/01/2019	Bloomfield Limited	7159	470.00	Big Newsletter
21/01/2019	Canon UK Ltd	7160	89.30	Copier 1/2/19 to 30/4/19
21/01/2019	DCK Accounting Solutions Ltd-	7161	723.12	Budget Setting 2019/20
21/01/2019	Fenland Leisure Products Ltd	7162	868.32	Big Meadow Recreation Grd
21/01/2019	Grundon Waste Management Ltd	7163	308.03	December rental
21/01/2019	Hartwell & Co (Timber) Ltd	7164	139.44	Post Crete
21/01/2019	Limebridge Rural Services Ltd	7165	648.00	Waterloo Rd, hedge/brambl
21/01/2019	Marshalls Street Furniture	7166	804.90	Festival straight seat
21/01/2019	Pipetek Supplies Ltd	7167	860.64	Ducting,warning tape, dra
21/01/2019	Play & Leisure Ltd	7168	900.00	Fitness Kit-reinstall
21/01/2019	D J Prickett	7169	532.00	check all play areas -Dec
21/01/2019	Elisabeth Uggerloese	7170	88.34	Jan expenses
21/01/2019	WALC	7171	225.00	Home choice x2
21/01/2019	Mr A S Wilkes	7172	360.00	Hedge cutting
21/01/2019	Building & Plumbing Supplies L	7180	823.71	Sharp sand & gravel
	Total Payments		<u><u>8,647.60</u></u>	