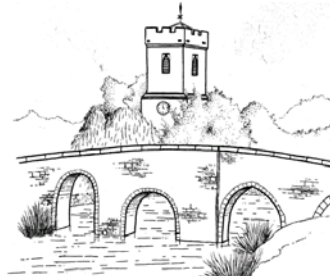


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 24th September 2018 @ 7.30 pm
at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Fleming Vice Chairman of the Council

Cllrs. Atkins, Ms Deacon, Harvey, Mrs Keeley, Pound
Ms Randell and Mrs Taylor

Also present: County Cllr Brain
District Cllrs. Cargill and Pemberton
3 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Knight. Cllr Hiscocks advised he would be arriving late: however, he did not arrive.

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 20TH AUGUST 2018

Cllr Mrs Keeley proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present

5. PUBLIC FORUM

- i. Bidford Bridge** there has been a distressing incident when a driver overtook vehicles, jumped the red light and drove dangerously over the bridge. It is understood the case is being investigated by the Police
- ii. British Legion Site** – residents of the nearby dwellings strongly object to this development on the following grounds:
 - Access – this is not as per the plan as access to the Rivermead dwellings is separate
 - The site is not suitable as a commercial site as there are already problems with deliveries to One Stop on Honeybourne Road
 - There was already anti social behaviour when it was the British Legion
 - One resident complained that they had not been consulted

6. COUNCILLOR FORUM

- i. Bidford Bash** – question was raised regarding the car parking fees. The Clerk advised that a flat fee had been charged as last year. However, it was pointed out that the flat fee agreement was for that one year only and, if it should be repeated, the Amenities WG should be consulted. Clerk noted this and advised that she would ensure the Amenities WG would consider this issue in future.
- ii. Waterloo Road** – could the appropriate principal authority look at the possibility of creating a footpath on the west side of Waterloo Road – it is currently a grassed area which invites a large number of cars to park on the area: with the increase in housing in the area, the need for a good footpath for pedestrians has increased.
- iii.** In reply to the issue brought up at the last meeting concerning the ramp constructed on Salford Road by Persimmons only on the south side: WCC apologise for the delay in the construction of a similar ramp on the north side. There have been issues and they are in the process of being solved. Council should rest assured that a ramp will be constructed on the north side of Salford Road

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Written report was sent and forms an integral part of these Minutes.

Cllr Brain added that his councillor Grant Scheme was over subscribed this year with 2 requests received from Bidford-on-Avon.

RESOLVED to note

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. Various road improvements schemes in Stratford were taking place at the same time causing some disruption
- ii. **Police Crime Commissioner** has allocated more funds for front-line police based at Alcester Station
- iii. **Joint Strategic Needs Assessment (JSNA)** – meeting had taken place in Alcester regarding health and well being and, although there was some scepticism about the impact of these meetings at first, it is now believed they could have a positive result.
- iv. **Land Charges Services** – these are being digitalised by SDC and the system will be closed the first week of October to allow the work to be carried out
- v. **Strategic Housing Land Availability Assessment (SHLAA)** it should be noted that SDC is obliged to look at strategic reserves even though it currently has more than its 5 year land supply. However, if any one of the allocated larger developments fails, this will no longer be the case.

RESOLVED to note

9. RECEIVE CLERK'S REPORT

This had been circulated and it was proposed that it should be noted
Clerk gave a verbal update on the situation of the split island on Salford Road

RESOLVED to note

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. **Amenities WG** – Report with Resolution attached to these Minutes of which it forms an integral part.
 - ii. **Business Development Strategic WG** – verbal report made by the Chairman of the WG
 - CIC – 3 potential directors require telephone contact to arrange a meeting
 - British Legion Site – surprise was expressed that one of the residents attending the meeting had said they had not been consulted. The survey had been advertised in a variety of ways:
 - ✓ On the Parish Council Website Homepage
 - ✓ The Connection magazine
 - ✓ Facebook
 - ✓ The weekly Parish Council information email
 - ✓ The Stratford Herald
- RESOLVED** to note
- iii. **Communication & Marketing WG** – Report and Resolutions attached to these Minutes of which they form an integral part
 - iv. **Cycleways** – verbal report was made. Progress continues though more in connection with Salford Priors, Wixford and Alcester with Bidford-on-Avon providing support when and where needed.

11. TO CONSIDER THE COMMUNITY ORGANISERS REPORT SENT AND WHETHER TO PROGRESS THIS FURTHER

Councillors found the report of interest and believed what community organising advocates suits the role of a Parish Council and its involvement with its local community. It was proposed to invite a Community Organiser, who is also a Parish Councillor to come and make a more detailed presentation to Council.

RESOLVED to invite the Community Organiser/Parish Councillor to talk to council and explain the concept in more detail.

12. TO CONSIDER THE FOLLOWING CORRESPONDENCE

- i. Thank you letter from Bidford & District History Society
- ii. Thank you letter from Bidford Cricket Club

RESOLVED to note

13. TO CONSIDER THE FOLLOWING PLANNING APPLICATION:

- i. **18/01517/OUT Ms Samantha Edmunds, British Legion, The Royal Inn, Honeybourne Road**

Outline application with all matters reserved for the demolition of public house and construction of ground floor retail units with up to 7 flats on the second floor and other operational developments.

The Business Development WG (BDWG) has been working with the British Legion and the planning officers to ensure the development fulfils the requirements of the Neighbourhood Development Plan (NDP) and the results of the survey carried out for this site. The Chairman of the WG advised that a large majority of those that replied to the survey expressed a wish for a café and there is evidence that the “café culture” has revived High Streets in other parts of the country: people are attracted by the café and then use the High Street shops. The hope is that a similar situation in Bidford on Avon may result in higher footfall on the High Street.

The issue of accessibility was also mentioned as a benefit of 21st century design – many of the shops in the High Street have accessibility issues with stairs etc. making it difficult both for the disabled and parents with prams or pushchairs.

It was proposed that council support the application on the following planning grounds

- It complies with NDP Policies
 - ✓ ECON 1 – Protecting and Enhancing Existing Employment Sites and
 - ✓ ECON 2 – Promoting and Enhancing the Village Centre

RESOLVED to support the application on the grounds it complies with Policies ECON 1 and ECON 2 of the NDP.

The Parish Council to advise the Planning Officer that it would like to be involved at the time of the Full or Reserved Matters application to ensure design and landscape are appropriate and acceptable.

- ii. **18/02494/VARY Mr Carl Watkins, Bovis Homes, 18 Salford Road,**
Variation of condition 1, Approved Plans, of reserved Matters Approval
16/01411/REM

The Clerk advised that Council had already supported these amendments as they are in accordance with the agreed spreadsheet showing the new heights of the new designed houses – Bovis had amended the roof pitches to ensure the heights of the new designed houses remained in line.

RESOLVED to support

14. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of August 2018**

These had been circulated

RESOLVED they should be accepted and approved

- ii. **To approve payments to be made in September 2018**

List of cheques to be raised and signed had been circulated. List of payable invoices £31,055.30

RESOLVED to approve payments and Cllrs Mrs Keeley and Ms Randell to sign the cheques

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1 (2))

RESOLVED to exclude members of the public

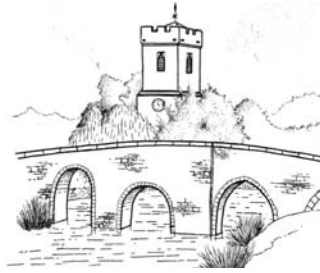
15. TO CONSIDER QUOTATIONS RECEIVED FOR THE FOLLOWING

- Gate Keeping Duties and Maintenance of the Big Meadow
One quotation received
RESOLVED to accept the quotation
- Maintenance of Public Open Spaces and Play Areas in Bidford-on-Avon
One quotation received
RESOLVED to accept the quotation
- Maintenance of Salford Road Cemetery
One quotation received
RESOLVED to accept the quotation
- Maintenance of Grange Road Cemetery
One quotation received
RESOLVED to accept the quotation

(Bids for these Contracts were published on the Parish Council website; advertised in Facebook and circulated in the weekly information email sent out by the Parish Council)

The meeting closed at approx. 8.45pm





PC Mins. Item 7 –

Mike Brain's County Councillors Report

Speeding & Overweight Vehicles

This continues to be a problem, which I continue to work with all interested parties including WCC, Parish Councils & Local Residents to find a solution for the continuing contraventions. To this end and I will be meeting Philip Secombe the Police & Crime Commissioner at his office in September with a local resident who has been very helpful and vocal on this ever increasing problem. We will report on this meeting in due course.

South West Relief Road (SWRR)

The planning application for the controversial South Western Relief Road has been published by Stratford District Council and is out for consultation

You can read it here <https://apps.stratford.gov.uk/eplanning/AppDetail.aspx...>

Let me know your views:--

The Shottery Development of 800 houses (Estate Road)

Links the SWRR to The A46 Alcester Road by way of an Estate Road from a new traffic Island on the B439 Evesham Road at Bordon Hill works will commence soon during December or January 2019?. This I'm sure will cause major disruption to traffic, especially at peak times. Works are expected to last several months and I have already raised my concerns about traffic taking alternative inappropriate routes through our villages.

Warwickshire County Council launches consultation on school health and wellbeing service

A consultation has been launched into how Warwickshire County Council will support the health and wellbeing of young people in the county.

The School Health and Wellbeing Service is a confidential service available to all school-aged children and young people from 5-19 years old (up to 25 years old for people with special educational needs) and their families and carers. It delivers preventative and universal public health programmes in schools across the county, as well as in youth centres, homes and other locations in the community.

The consultation provides an opportunity to share your views and experiences of the service and comment on possible future provision. The findings will be used to shape the new service which will be implemented in Autumn 2019.

The consultation began on Monday 3 September and will run for five and a half weeks, until Friday 12 October. During this time people will have the opportunity to find out more about the council's proposals, and share their views.

People can respond to the consultation by completing an online survey – warwickshire.gov.uk/ask

September is World Alzheimer's Month – Every 3 Seconds

September 2018 marks the seventh global World Alzheimer's Month™, an international campaign to raise awareness of dementia and challenge stigma of dementia. Alzheimer's Disease is the most common form of dementia and affects approximately three quarters of people with dementia. This World Alzheimer's Month, Warwickshire County Council and partners are calling on Warwickshire residents and workforce to take action (whether big or small) to improve the everyday lives of people affected by dementia.

The theme for this year's campaign is Every 3 Seconds. People are encouraged to understand the importance of recognising dementia as disease and challenging the stigma that surrounds the condition with the hashtags #Every3Seconds #WorldAlzMonth. The impact of World Alzheimer's Month is growing, but the stigmatisation and misinformation that surrounds dementia remains a global challenge.

The word 'Dementia' describes a set of symptoms that may include memory loss and difficulties with thinking, problem-solving or language. Dementia is caused when the brain is damaged by diseases, such as Alzheimer's disease or a series of strokes. Alzheimer's disease is the most common cause of dementia, but not the only one.

To raise awareness and understanding of dementia, Warwickshire County Council is working with partners to promote the Dementia Friends initiative within Warwickshire. Becoming a Dementia Friend is about understanding more about dementia and the small ways you can help people who live with the condition. You don't need to know someone with dementia to become a Dementia Friend. There are already over 18,500 Dementia Friends in Warwickshire, but we need the support of people across the county to achieve our target of creating 30,000 Dementia Friends by 2019 www.dementiafriends.org.uk.

Get Sweeping for Chimney Fire Safety Week

With autumn on its way Warwickshire Fire and Rescue Service (WFRS), the National Association of Chimney Sweeps and HETAS have joined forces to urge householders to ensure their chimney is safe and to have their chimney swept by a registered chimney sweep this Chimney Fire Safety Week (3 – 9 September). There were 65 chimney fires across the county between April 2017 and March 2018.

There are steps homeowners can take to prevent and protect their property. To keep you and your family safe from fire you should make sure you have your chimney swept regularly, depending on what fuel you burn, before the colder months set in and you begin to use your fire again. To make the most of your wood burning stove, ensure you are using quality woodfuel, maintain your appliance and chimney regularly and check you are using your appliance in accordance with the manufacturers' instructions. The HETAS website has a range of useful tips to help you get the best performance from your stove.

Recycling your food waste in the summer months

As SDC's Portfolio holder for Waste & Recycling I am acutely aware that during the summer months recycling your food waste can be less appealing as the combination of warmer weather and food may provide a breeding ground for flies and maggots. However, you can go a long way to make sure your green wheeled bin and food caddy does not attract unwelcome visitors by following these simple food waste tips...

Flies are attracted by smells, so: Double bag food waste such as meat and bones or wrap in newspaper to reduce the smell and stop the flies laying eggs on the food. This also applies to cat and dog food. Sprinkle white vinegar in your bins to neutralise odours.

Rinse your bins out regularly and keep them clean by bagging everything before putting it in the bin. If possible store the green bin away from direct sunlight to reduce smells.

Hang an insecticidal strip inside your green bin.

Home compost your kitchen vegetable waste in a home compost bin. Visit www.warwickshire.gov.uk/composting for some great deals on cheap bins to get you started.

Keep the bin and food caddy lid closed when not in use.

Keep all food covered up and 'bag and bin' waste straight away, particularly with dog and cat food;

Try not to prepare too much food, reducing the amount of food you throw away. Visit LoveFoodHateWaste.com for some great food waste saving tips.

Recycling food waste saves Warwickshire taxpayers' money by diverting it from more expensive forms of disposal. It also goes on to be processed into valuable compost which is taken and used on Warwickshire farmland, further feeding our local economy.

Portfolio Holder for Environment, Heritage & Culture, Councillor David Reilly, said: "By simply wrapping unwanted food in newspaper or a compostable caddy liner before placing in the green wheeled bin can make a huge difference by reducing flies and smells, whilst also helping to keep you bin clean"

Are you In to Win? Why not sign up to be in with a chance of becoming one of five monthly winners who each receive a £30 shopping voucher just for recycling food waste in the green wheeled bin. Visit www.feedyourcaddy.co.uk for further details.

To watch a video on what happens to your food waste once it's been collected visit www.warwickshire.gov.uk/foodwaste

Timeshare Scams Haven't Gone Away Warn Trading Standards

Timeshare scams haven't gone away! That's the warning from Warwickshire County Council Trading Standards as millions of sun-worshippers take to the skies for their annual holiday.

Trading Standards Officers professional body, the Chartered Trading Standards Institute (CTSI) is warning holidaymakers not to let their guard down.

In Conclusion : Stratford-on-Avon District Held a 3 Tier Highways/Parking Event at Stratford upon Avon Racecourse on 6th September 18. I was a panel member as Portfolio Holder for parking at SDC and was attended by Officers, Councillors and Parish Clerks from WCC, SDC & Parish Councils. The subject was PARKING : On and Off Street Parking , Parking Contraventions, Obstructing the Highway, Parking on Footpaths and outside schools etc. As part of the event we held a quiz " Who's Responsible for What" which I've copied here as I believe it maybe useful for residents and Town and Parish Councils in understanding what tools they have at their disposal :

1. A Parish Council can provide a bus shelter on roads in their parish . True or False
True - Allowed by Local Government (Misc Provision) Act 1953 s4
2. A Parish Council has the power to charge for off road parking. True or False
True - Allowed by Road Traffic Regulation Act 1984 s59(3). 35(1) but a bye law is required.
3. A Parish Council does not have the power to repair and maintain public footpaths and bridleways in the Councils area. True or False
False - Allowed by Highways Act 1980 ss43, 50
4. A Parish Council can pay a highway authority for traffic calming schemes in the Council area. True or False
True - Allowed by Highways Act 1980 , s274A
5. A Parish Council may not consent to the Highway Authority stopping maintenance of a road in the Councils area. True or False
True - Allowed by the Highways Act 1980 ss47, 116
6. A Parish Council cannot plant trees and lay out grass verges in the Councils area. True or False
False - Allowed by Highways Act 1980s96 but consent of Highways Auth is required.
7. A Parish Council cannot enter into an agreement to widen an existing Highway in an adjoining Parish Council. True or False
False - Allowed by Highway Act 1980 s72
8. A Parish Council can't provide traffic signs on roads. True or False
False - Allowed by Road Traffic Regulation Act 1984 s72(1) but Consent of highways authority is required.
9. A Parish Council has the power to light roads adjacent to the Councils area. True or False
False - Allowed by Highways Act 1980 s301but only in their own Parish
10. A Parish Council can provide off road parking places in the

Council area.

True or False

True - Allowed by Road Traffic Regulation Act 1984 s57 (1)(b)
But consent of Highways Authority is required.

I hope you found this useful?

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT - September 2018

1. EXPENDITURE AUTHORISED BY THE CLERK AS PERMITTED UNDER ITEM 4.1 OF THE ADOPTED FINANCIAL REGULATIONS

- i. Purchase of strimmer for Salford Road cemetery
Cost £279.95
- ii. Removal of dangerous tree from Grange Road Cemetery (prior permission obtained from SDC). This must be replaced.

2. Defibrillator Training

This was successfully carried out and posted on Facebook which resulted in a number of residents wanting training.

Our local first Responder Team have volunteered to offer training and, if acceptable, I shall try and arrange this at the Fire Station or Library.

3. War Memorial

The new plaques have now been installed, ready for the **Unveiling Ceremony** on Saturday 6th October m@ 11.00 am

I am pleased to advise Council that the old plaques were successfully removed with no damage either to them or the memorial and are in the Parish council Office. Perhaps the Amenities WG can consider what should be done with them.

4. Kings Lane Streetlight

There has been an ongoing discussion with Kings Lane residents regarding the existing streetlight (considered dangerous by WCC contractors Balfour Beatty). Following an inspection by Western Power Distribution (WPD) the pole is considered to have cracks in it but not so dangerous as to be removed. In view of this and in consultation with WCC lighting department and the resident on whose land the pole is, it has been agreed that the pole remain with its existing lantern (Balfour Beatty will NOT replace this with a LED lantern). The pole to be

monitored for further deterioration an annual basis.

In the meantime, the solar light column has been purchased and should be installed end of September/beginning October

5. Broom Footpath

Foliage has been cleared in preparation for the solar Lights (x 2) being installed end September/beginning October

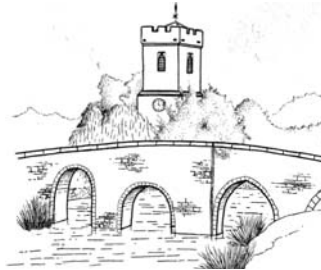
6. Bidford Youth club fencing

Apologies for the delay – shall be getting the Offers for Bidding ready to publish on the website.

7. Grant Application wording

Again, apologies for the delay – hope to have this ready for council to consider at its next meeting in October.

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Item 10 i) REPORT FROM THE AMENITIES WORKING GROUP WITH PARISH COUNCIL RESOLUTIONS

Members: Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley

1. Barton Village Fund (BVF)

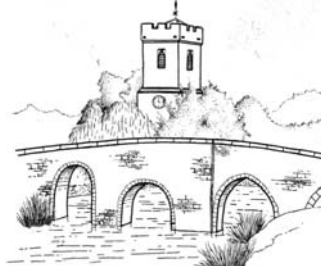
the Parish Council awarded BVF a defibrillator for Barton. At the same time, it also awarded Broom Village Hall the funds to purchase a defibrillator for Broom. BVF has since received the renewal notice for the upkeep of the defibrillator which amounts to just over £58.00.

Since then, the Parish council has agreed to install and maintain 3 defibrillators within Bidford itself and, in view of this, BVF is requesting the Parish Council to consider paying the renewal for the maintenance of its machine.

Members of the WG considered this request and its **Recommendation** is that the Parish Council take over the maintenance fees for both the Barton and Broom defibrillators.

RESOLVED that the Parish Council takes over the maintenance costs for the defibrillators of both Barton and Broom.

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Item 10 iii) REPORT & RECOMMENDATIONS FROM THE COMMUNICATION & MARKETING WORKING GROUP AND PARISH COUNCIL RESOLUTIONS

Meeting took place on 5th September 2018

Attendees Cllr A. Deacon (chair), Cllr B Fleming, Cllr C Randall
Apologies from the Clerk

Discussed ideas to help inform & further communicate :-

1. Facebook

In light of the clerk's current holiday it was suggested we have at least 1 more person (from the C & M group) who can add posts onto the P.C's Facebook page, to keep up activity whenever the clerk is unavailable, & to enhance the clerk's holiday experience.

WALC to be consulted particularly with regards to policy and protocol

Recommendation to note

RESOLVED to note

2. Facebook posts (over a 2 week period) plus Big Issue articles to help educate & inform:-

- i. Recycling of items that Can & Cannot over 2 weeks
Resources from :- Beverly Hemming SDC comms (SDC facebook & twitter)
Angela Lloyd Street Scene streetscene@stratford-dc.gov.uk
- ii. Parish Council responsibilities :
 - a. To cover what the P.C. has responsibilities for e.g. street lights, allotments, cemetery & open spaces, furniture etc
 - b. To cover things that ought be reported to P.C. for the P.C. to follow up e.g. issues such as Potholes, Drains, Roads etc

Recommendation to approve

RESOLVED to approve

3. P.C. website update/ refresh 2018

- i. Homepage ... current heading "The Riverside Village", suggested change to be in-line with the village signs "Saxon Riverside Village"
- ii. Library page to include information on recent refurbishment
- iii. Remove out of date pages e.g. Village Crier & Village Liaison Office

Recommendation to approve

It was proposed that, apart from approving the recommendation, the C&MWG should have delegated powers to amend the website as it saw fit, working with the Clerk

RESOLVED to give delegated powers to the C&MWG to update the website.

iv/ **Village Folder update on current status**

Nearing completion.

Recommendation to note

RESOLVED to note

Bidford on Avon Parish Council

Cash Book No : 1

Bank Current Account

Payments made between 01/08/2018 and 31/08/2018

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	Nominal Ledger Analysis		£ Amount	Transaction Details
					£ VAT	A/C		
01/08/2018	O2 - DD	DD	56.57	56.57				Creditors 1246/Phone bill
06/08/2018	GoCardless -Omnicapital -K78FQ	DD	29.83		Telephone	Adminstration	29.83	GoCardless -Omnicapital-K78FQ
08/08/2018	EDF Energy - DD	DD	548.14	548.14				Creditors Purchase Ledger
14/08/2018	Stratford-on-Avon District Cou	DD 172128	54.00	54.00				Creditors Purchase Ledger
14/08/2018	Stratford-on-Avon District Cou	DD192454	66.00	66.00				Creditors Purchase Ledger
14/08/2018	Scottish Power - DD	DD2	19.76	19.76				Creditors Purchase Ledger
20/08/2018	Phil Basford Garden Machinery	7078	361.69	361.69				Creditors 1254/Cub Tractor repairs
20/08/2018	Building & Plumbing Supplies L	7079	187.08	187.08				Creditors 1255/postfix, screws, washers
20/08/2018	Bidford Church Cottage Trust	7080	56.00	56.00				Creditors 1265/Use of church hall June 18
20/08/2018	Tereza Cullum	7081	79.56	79.56				Creditors 1272/Art materials-Banner Grp
20/08/2018	Environmental & Retail Service	7082	18.00	18.00				Creditors 1259/A4 paper
20/08/2018	Glasdon U.K.Limited	7083	7,018.99	7,018.99				Creditors 1260/Waste bags, posts & signs
20/08/2018	Hartwell & Co (Timber) Ltd	7084	2,798.20	2,798.20				Creditors 1268/O/no 200171
20/08/2018	Limebridge Rural Services Ltd	7085	833.22	833.22				Creditors Purchase Ledger
20/08/2018	The National Assoc. of British	7086	90.00	90.00				Creditors 1271/Annual conferece
20/08/2018	D J Prickett	7087	510.00	510.00				Creditors 1273/Play Area Check
20/08/2018	Mark Smith	7088	9,000.00	9,000.00				Creditors 1276/3x dogbins & 1 rubbish bin
20/08/2018	Mrs A Smith	7089	300.00	300.00				Creditors 1275/Fees Aug 18 - Big Meadow
20/08/2018	Elisabeth Uggerloese	7090	34.50	34.50				Creditors MAL139910225/128Ug
20/08/2018	Bidford on Avon Bowling Club	7091	2,000.00		Grants	Adminstration	2,000.00	Bidford on Avon Bowling Club
20/08/2018	Bidford on Avon Cricket Club	7092	1,500.00		Grants	Adminstration	1,500.00	Bidford on Avon Cricket Club
20/08/2018	Bidford & District History Soc	7093	1,000.00		Grants	Adminstration	1,000.00	Bidford & District History Soc
20/08/2018	Grundon Waste Management Ltd	7094	702.96	702.96				Creditors 1288/Charges to 31/7/18
20/08/2018	Mrs E Uggerloese	SO	2,016.12				2,016.12	Net Pay Mrs E Uggerloese
28/08/2018	Vodafone - DD	DD	33.65	33.65				Creditors 1282/Broadband
28/08/2018	Bidford Community Library Ltd	SO	200.00	200.00				Creditors 1274/Licence agreement Aug 2018
30/08/2018	Warks PS	SO	825.64				825.64	Pension Contr. Warks PS
30/08/2018	Microshade VSM - SO	SO	57.54	57.54				Creditors 10921/1286/Microsh VSM-SO
30/08/2018	DCK Accounting Solutions Ltd	SO	252.00	252.00				Creditors Purchase Ledger
30/08/2018	Limebridge Rural Services Ltd	SO	2,088.86	2,088.86				Creditors 1269/Parish Flower Boxes
31/08/2018	O2 - DD	DD	55.03	55.03				Creditors Purchase Ledger
Total Payments :			32,793.34	25,421.75	0.00		7,371.59	

Bidford on Avon Parish Council
Cash Book No : 1
Bank Current Account

Receipts received between 01/08/2018 and 31/08/2018

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>Nominal Ledger Analysis</u>		<u>£ Amount</u>	<u>Transaction Detail</u>
					<u>A/c</u>	<u>Centre</u>		
	Banked on : 02/08/2018	705.00						
500456	Big Meadow Car Park	705.00		117.50	Car Parking Fees	Parks & Outside Areas	587.50	Big Meadow Car Park
	Banked on : 08/08/2018	1,625.00						
500457	Big Meadow Car Park	1,625.00		270.83	Car Parking Fees	Parks & Outside Areas	1,354.17	Big Meadow Car Park
	Banked on : 09/08/2018	180.00						
502720	G Clifford (474)	180.00		30.00	Memorials	Cemetery	150.00	G Clifford (474)
	Banked on : 16/08/2018	7.00						
BGC	Ariel Direct Ltd	7.00		1.17	Telephone	Adminstration	5.83	Ariel Direct Ltd
	Banked on : 16/08/2018	715.00						
500458	Big Meadow Car Park	715.00		119.17	Car Parking Fees	Parks & Outside Areas	595.83	Big Meadow Car Park
	Banked on : 21/08/2018	15,000.00						
TFR	CCLA PDSF	15,000.00			CCLA Inv		15,000.00	CCLA PDSF
	Banked on : 21/08/2018	35.00						
502721	Bidford Planning - Banners	35.00			Bidford Banner Group		35.00	Bidford Planning - Banners
	Banked on : 22/08/2018	610.00						
502722	C Green	610.00			Burial	Cemetery	610.00	C Green
	Banked on : 30/08/2018	1,175.00						
500459	Big Meadow Car Park	1,175.00		195.83	Car Parking Fees	Parks & Outside Areas	979.17	Big Meadow Car Park
	Banked on : 31/08/2018	450.00						
	Sales ledger receipts P49	450.00	450.00		Debtors			Sales ledger receipts P49
Total Receipts :		20,502.00	450.00	734.50			19,317.50	

Detailed Income & Expenditure by Budget Heading 31/08/2018
Month No : 5

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Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Administration				
Salary & Wages	18,458	43,803	25,345	42.1
Rent for Room	1,025	0	-1,025	0
Training Costs	380	1,000	620	38
Travelling	284	750	466	37.8
Janitorial	34	0	-34	0
Business Rates	0	465	465	0
Waste Disposal	25	0	-25	0
Sundry Expenses	0	200	200	0
Telephone	400	1,000	600	40
Postage & Carriage	39	130	91	30
Office Stationery	44	500	456	8.9
Subscriptions	1,332	1,350	18	98.7
Insurance	2,405	2,500	95	96.2
Broadband and Internet	96	295	199	32.5
Equipment Rental	222	1,450	1,228	15.3
Accounts Support	1,215	3,665	2,450	33.2
IT & Computer Support	325	650	325	50
Website	0	1,600	1,600	0
New Office Equipment	0	150	150	0
Village Improvement	0	2,000	2,000	0
Building Maintenance	95	0	-95	0
Grass Cutting	515	0	-515	0
Legal and Professional	3,041	750	-2,291	405.5
Audit Fees External & Internal	-1,601	1,250	2,851	128.1
Administration :- Expenditure	28,334	63,508	35,174	44.6 %
Precept	129,488	230,255		56.2
Council Support Grant	0	9,130		0
Grants Received	-750	0		0
Bank Interest	0	2,500		0
CCLA PSDF Interest received	588	0		0
	129,325	241,885		53.5 %
Net Expenditure over Income	-100,991	-178,377	-77,386	
Civic & Democratic				
Training Costs	70	0	-70	0
Publicity & Special Events	0	200	200	0
Newsletter	1,058	2,020	962	52.4
Election Costs	0	2,500	2,500	0
Civic & Democratic :- Expenditure	1,128	4,720	3,592	23.9 %
Net Expenditure over Income	1,128	4,720	3,592	

**Detailed Income & Expenditure by Budget Heading 31/08/2018
Cost Centre Report**

Page No 2

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Grants & Donations Power Gen C</u>				
Grants and Donations	10,853	21,400	10,547	50.7
	10,853	21,400	10,547	50.7 %
Net Expenditure over Income	10,853	21,400	10,547	
<u>Capital & Projects</u>				
Publicity & Special Events	33	0	-33	0
Village Improvement	440	0	-440	0
Legal and Professional	2,000	0	-2,000	0
CP New Streetlights	0	11,500	11,500	0
Rolling Projects Provision	0	50,000	50,000	0
Funding from Rolling Projects	0	-11,500	-11,500	0
Capital & Projects :- Expenditure	2,473	50,000	47,527	4.9 %
Grants Received	11,750	0		0
Capital & Projects :- Income	11,750	0		
Net Expenditure over Income	-9,276	50,000	59,276	
<u>Parks and Outside Areas</u>				
Casual & agency workers	900	2,000	1,100	45
Janitorial	1,801	1,000	-801	180.1
Water Rates	188	440	252	42.7
Rent Paid Parks	0	12,000	12,000	0
Waste Disposal	2,335	8,000	5,665	29.2
Gatekeepers Commission	500	6,000	5,500	8.3
Sundry Expenses	11	500	489	2.2
Village Improvement	58	0	-58	0
Building Maintenance	0	1,000	1,000	0
Vandalism Repairs	0	1,800	1,800	0
General Maintenance	11,177	10,000	-1,177	111.8
Equipment Maintenance	0	500	500	0
Tree Maintenance	1,275	2,000	725	63.8
Grass Cutting	11,000	15,000	4,000	73.3
Play Area Maintenance	5,335	15,000	9,665	35.6
Street Furniture & Signs	0	250	250	0
Legal and Professional	350	0	-350	0
Grants and Donations	0	3,600	3,600	0
Tfr frm EMR Millers Bank Maint	-2,781	0	2,781	0
Parks and Outside Areas :- Expenditure	32,150	79,090	46,940	40.6 %

**Detailed Income & Expenditure by Budget Heading 31/08/2018
Cost Centre Report**

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	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Carparking Fees	15,354	12,500		122.8
Lease,Rent,Hire pitches/land	3,317	2,500		132.7
Fishing Righs	1,111	1,100		101
Moorings Income	0	1,325		0
Concessions	0	2,080		0
Advertising Income	75	0		0
Parks and Outside Areas :- Income	19,857	19,505		101.8 %
Net Expenditure over Income	12,293	59,585	47,292	
Allotments				
Water Rates	0	550	550	0
General Maintenance	0	260	260	0
Equipment Maintenance	338	0	-338	0
Tfr to EMR Allotments	0	1,590	1,590	0
Allotments :- Expenditure	338	2,400	2,062	14.1 %
Allotment Rents	0	2,400		0
Allotment Sundry Income	888	0		0
Allotments :- Income	888	2,400		37.0 %
Net Expenditure over Income	-550	0	550	
Cemetery				
Business Rates	844	750	-94	112.5
Water Rates	27	500	473	5.5
Office Stationery	115	100	-15	114.6
Subscriptions	90	90	0	100
General Maintenance	33	10,000	9,967	0.3
Equipment Maintenance	488	0	-488	0
Equipment Maintenance	177	750	573	23.6
Tree Maintenance	250	500	250	50
Grass Cutting	3,017	0	-3,017	0
Cemetery :- Expenditure	5,040	12,690	7,650	39.7 %
Burials	5,595	5,000		111.9
Memorials	638	2,000		31.9
Cemetery Maintenance Income	0	686		0
	6,233	7,686		81.1 %
Net Expenditure over Income	-1,194	5,004	6,198	

**Detailed Income & Expenditure by Budget Heading 31/08/2018
Cost Centre Report**

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	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Street Lighting				
Electricity Streetlights	2,071	7,400	5,329	28
General Maintenance	0	1,800	1,800	0
Streetlights R & M	6,815	0	-6,815	0
Street Lighting :- Expenditure	8,887	9,200	313	96.6 %
Net Expenditure over Income	8,887	9,200	313	
Village Management				
Waste Disposal	0	500	500	0
Publicity & Special Events	282	0	-282	0
Village Improvement	7,775	6,500	-1,275	119.6
General Maintenance	555	500	-55	111
Tree Maintenance	0	550	550	0
Lengthman	294	1,000	706	29.4
Footpath & Verge Mtce	5,218	11,400	6,182	45.8
War Memorial Maintenance	0	500	500	0
Street Furniture & Signs	0	3,000	3,000	0
Flower Boxes	2,219	5,100	2,881	43.5
Legal and Professional	0	250	250	0
Village Management :- Expenditure	16,343	29,300	12,957	55.8 %
Agency Income	0	3,000		0
Village Management :- Income	0	3,000		0.0 %
Net Expenditure over Income	16,343	26,300	9,957	

Bidford on Avon Parish Council
Trial Balance for Month No: 5

Combined Account Totals by Account Number

Account Name	Debit	Credit
Debtors Control	288.12	
VAT Control A/c	2,706.58	
Current Bank A/c	5,141.24	
CCLA PSDF	585,587.59	
General Reserves		161,832.17
EMR Rolling Projects Fund		350,114.64
EMR Allotments		877.00
Creditors Control		15,952.48
PAYE Control		1,730.14
Bidford Banner Community A/c		710.00
Carparking Fees		15,354.18
Lease,Rent,Hire pitches/land		3,316.67
Fishing Rights		1,111.00
Allotment Sundry Income		887.76
Burials		5,595.00
Memorials		638.34
Advertising Income		75.00
Precept		129,487.50
Grants Received		10,999.56
CCLA PSDF Interest received		587.59
Salary & Wages	18,458.35	
Casual & agency workers	900.00	
Rent for Room	1,025.00	
Training Costs	450.00	
Travelling	283.74	
Janitorial	1,835.21	
Business Rates	843.72	
Water Rates	215.34	
Waste Disposal	2,360.27	
Electricity Streetlights	2,071.49	
Gatekeepers Commission	500.00	
Sundry Expenses	10.97	
Telephone	400.08	
Postage & Carriage	38.95	
Office Stationery	158.89	
Subscriptions	1,421.87	
Insurance	2,404.92	
Broadband and Internet	95.85	
Equipment Rental	222.18	
Accounts Support	1,215.00	
IT & Computer Support	324.75	
Publicity & Special Events	315.00	
Village Improvement	8,273.52	
Building Maintenance	95.00	
Newsletter	1,057.80	
General Maintenance	11,764.95	
Equipment Maintenance	487.96	

Continued on Page 2

Bidford on Avon Parish Council
Trial Balance for Month No: 5

Combined Account Totals by Account Number

Account Name	Debit	Credit
Equipment Maintenance	514.63	
Tree Maintenance	1,525.00	
Lengthman	293.73	
Grass Cutting	14,531.55	
Play Area Maintenance	5,335.00	
Footpath & Verge Mtce	5,217.60	
Flower Boxes	2,219.45	
Streetlights R & M	6,815.31	
Legal and Professional	5,391.42	
Audit Fees External & Internal		1,601.00
Grants and Donations	10,853.00	
Tfr frm EMR Millers Bank Maint		2,781.00
Trial Balance Total :	703,651.03	703,651.03
Difference :	0.00	

Bidford on Avon Parish Council

Cash Book No : 1 Bank Current Account

Payments made between 01/09/2018 and 24/09/2018

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/C</u>	<u>Centre</u>	<u>£Amount</u>	<u>Transaction Details</u>
06/09/2018	Go Cardless Omnicapital-K78FQ	DD	29.83			Telephone	Adminstration	29.83	Go Cardless Omnicapital-K78FQ
10/09/2018	EDF Energy - DD	DD04	548.14	548.14		Creditor			1315/Street light- Electricity
14/09/2018	Stratford-on-Avon District Cou	DD01	19.76	19.76		Creditor			Purchase Ledger
14/09/2018	Stratford-on-Avon District Cou	DD02	54	54		Creditor			Purchase Ledger
14/09/2018	Stratford-on-Avon District Cou	DD03	66	66		Creditor			Purchase Ledger
24/09/2018	Arrowscape	7095	347.3	347.3		Creditor			1311/Website Updates
24/09/2018	John Astley & Sons Ltd	7096	244.62	244.62		Creditor			1293/Towels,T/tissue & Sacks
24/09/2018	Alice Duchess Dudley	7097	5800	5800		Creditor			1310/Agricultural Rent Mar-Sep 18
24/09/2018	Phil Basford Garden Machinery	7098	386.04	386.04		Creditor			1296/Strimmer repair
24/09/2018	Bloomfield Limited	7099	470	470		Creditor			1294/A4 Big Newsletter
24/09/2018	Building & Plumbing Supplies L	7100	69.72	69.72		Creditor			1295/Postfix 10 x 20kg
24/09/2018	Canon UK Ltd	7101	36.13	36.13		Creditor			1312/Photocopier rental charge
24/09/2018	Environmental & Retail Service	7102	28.56	28.56		Creditor			1289/Laminating pouches
24/09/2018	Grundon Waste Management Ltd	7103	548.27	548.27		Creditor			1297/Container rental Aug 2018
24/09/2018	Hartwell & Co (Timber) Ltd	7104	232.55	232.55		Creditor			1299/Padlock, gate catch
24/09/2018	Limebridge Rural Services Ltd	7105	300	300		Creditor			1303/Tree removal broom
24/09/2018	D J Prickett	7106	973	973		Creditor			1291/replace standpipe boxes
24/09/2018	Richard Lees Associates Ltd	7107	350	350		Creditor			1301/Risk Assessment B Meadow
24/09/2018	Shakespeares England Ltd	7108	180	180		Creditor			1318/Bronze membership 2018-19
24/09/2018	Mark Smith	7109	13080	13080		Creditor			1308/Hill View Rd
24/09/2018	Mrs A Smith	7110	300	300		Creditor			1319/Big Meadow oprative fee
24/09/2018	Elisabeth Uggerloese	7111	57.06	57.06		Creditor			1313/Clerks Sept Expense Claim
24/09/2018	Warwickshire County Council	7112	6915.31	6915.31		Creditor			1309/LED lanterns broom
24/09/2018	Water+Plus	7113	19.01	19.01		Creditor			1292/Grange rd 10/5-21/8/18
24/09/2018	Bidford & District HS	7114	369.28			Grants	Civic & Democratic	369.28	War Memorial Plaque
Total Payments :			31,055.30	31,025.47	0.00			29.83	