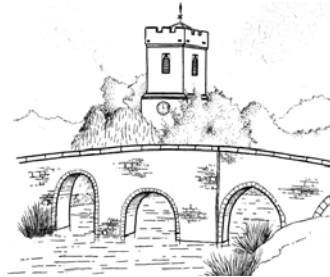


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 21st May 2018 @ 7.55 pm (following the Annual Meeting of the Parish Council) at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Knight Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Knight, Pound, Ms Randell and Mrs Taylor

Also present: 4 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

No apologies received

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

Cllr Hiscocks declared an interest in Item 10i) 2 Big Meadow as he works for the supplier of the fencing.

- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY 30TH APRIL 2018

Cllr Harvey proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

No issues raised

6. COUNCILLOR FORUM

Could Council thank and heartily congratulate Mark Smith and Gavin for the fantastic Vintage gathering event and for making the village look wonderful.

RESOLVED unanimously to support this proposal.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Not present

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Cllr Cargill advised that it was a new year at SDC and there had been major changes with a new Leader having been elected: Cllr Tony Jefferson.

Other nominations were:

- i.** Cllr Cargill – Deputy Leader
- ii.** Cllr Kettle – Chairman
- iii.** Cllr Penny-Anne O'Donnell
- iv.** Cllr Brain – Portfolio Holder for Services for the Community
- v.** Cllr Howse – Portfolio Holder for Business, Tourism & ICT
- vi.** Cllr Mrs Organ Portfolio Holder for Resources & Property
- vii.** Cllr Richards Portfolio Holder for Health & Wellbeing
- viii.** Cllr Pemberton Portfolio Holder for Planning & Building Services
- ix.** Cllr Thirlwell Portfolio Holder for Governance & Democracy

This was a huge change and he invited council to look forward to a better managed District Council.

9. RECEIVE CLERK'S REPORT

This had been circulated and forms an integral part of these Minutes to which it is attached.

RESOLUTION to note

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i.** **Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.

- ii. **Business Development Strategic WG** - Report with Resolutions attached to these Minutes of which it forms an integral part.
- iii. **Communication & Marketing WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- iv. **Accounts Review WG** – verbal report stating no issues found.
RESOLVED to note

11. TO RECEIVE AND APPROVE REPORT REGARDING THE NEW GDPR LEGISLATION AND THE FOLLOWING POLICIES RELEVANT TO IT:

- i. **Document Retention Policy**
RESOLVED to approve
- ii. **Privacy Notice Policy**
RESOLVED to approve
- iii. **Parish Councillor Device Policy**
RESOLVED to approve

12. TO REVIEW AND APPROVE THE FOLLOWING POLICIES

- i. **Standing Orders**
This was an updated version from NALC which included some changes, mainly in connection with the new GDPR legislation. Councillor raised concerns regarding some of the changes. However, these were allayed and it was **RESOLVED** to approve the policy
- ii. **Financial Regulations**
The only change was to amend some figures in connection with tender contracts to ensure they are the same as those mentioned in Standing Orders

13. TO RECEIVE REPORT ON CYCLE WAYS FOLLOWING MEETING AT SALFORD PRIORS

This had been circulated and it was proposed council be involved and that it be incorporated into the responsibility of the Amenities WG
RESOLVED that Amenities EWG should take responsibility for progressing this.

14. TO RECEIVE WALC MAY NEWSLETTER

This had been circulated and Councillors were requested to raise any issues they thought of particular importance.
No issues were raised and it was **RESOLVED** to note the newsletter

15. TO CONSIDER THE FOLLOWING CORRESPONDENCE

- i. Thank you letter from Stratford on Avon CAB for the grant
 - ii. Thank you letter from Broom village hall for the grant
- RESOLVED** to note

16. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of April 2018**
These had been circulated
RESOLVED they should be accepted and approved

ii. To approve payments to be made in May 2018

List of cheques to be raised and signed had been circulated. List of payable invoices form part of these Minutes and totalled an amount of £3,508.48 to include 2 cheque payments approved and raised at the meeting:

- Cheque No. 740 for £300
- Cheque No. 741 for £781.70 – Timothy Lea & Griffiths

RESOLVED to approve the May payments, cheques to be signed by Cllrs. Ms Deacon and Mrs Keeley

The meeting closed at approx. 8.35pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT - May 2018

1. MATTERS ARISING

i. Bidford Youth Club area

Met with the insurance Senior Underwriter on Friday 11th May on site and spent about 40 minutes.

I am waiting for her report to circulate to Council before setting up the agreed site visit as I believe her comments should be taken into consideration when having the site visit and making an informed decision.

RESOLVED to note

School Admissions

Letter sent to the Portfolio Holder (Cllr. Hayfield) with copy to Cllr Izzi Seccombe, Leader of the Council and Cllr Mike Brain, Bidford & Salford Ward representative

RESOLVED to note

British Legion

have advised the Parish Council is very keen to be involved in the preparations for this year's Remembrance Sunday Commemoration of the 100 year since Armistice Day

RESOLVED to note

ii. Broom – dropped kerbs

Have spoken to the resident and identified the area where she would like the dropped kerb. Photos taken of the area and email sent to the relevant officer, with photos and copied to Cllr Mike Brain who is supporting this.

6 x dog bins and 6 x recycling bins have been ordered

RESOLVED to note

2. Broom – Dog bins

At the request of residents in the new development in Broom, 2 new bins will be installed:

i. Mill Lane (east end)

ii. Bidford Road – between the two entrances to Apsley Way

RESOLVED to note

3. Defibrillator training

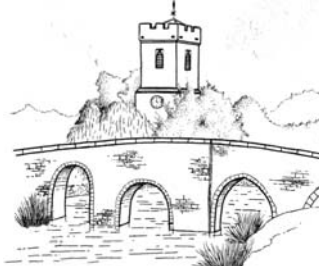
Have sent emails to all the care homes in Bidford and have had no response.

In view of this, and with Council's approval, I will open it to the rest of the village on a "first come, first serve" basis. Approx. 10 places available

RESOLVED to establish date to see how many Cllrs could attend and then open it to the community on a "first come first serve" basis.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) - REPORT/RESOLUTIONS FROM THE AMENITIES WORKING GROUP

1. BIG MEADOW ELECTRICITY – update

- a. Contract with Npower has been set up
- b. 3 phase meter – they have come to install it but said he was unable to do so as there was no board!! This was incorrect, he could have done it but as there were no electricians on site at the time, he got away with it.
Board is being installed and Npower will return.
- c. Due to health and safety issues, as trenches having to be dug for cabling to the various areas where electricity will be required, for example the toilet block, this work will not be able to take place until after the Big Meadow closes.
However, electricity to the hut can be installed.

Recommendation – to note

Council considered the recommendation and **RESOLVED** to note

2. BIG MEADOW FENCING

The Parish Council agreed the installation of the final part of the fencing on the Big Meadow at the last meeting (Ref. Item 10i) Amenities report April 2018/4) subject to quotation being approved at this meeting.

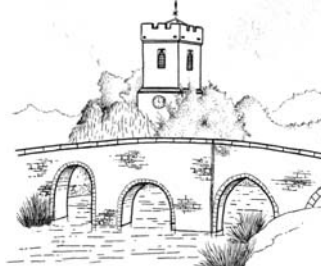
Quotation £3,725 approx.

Recommendation – to approve the cost

Council considered the recommendation and **RESOLVED** to approve the cost.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10ii) Business Development WG Report and Resolutions

The BDWG met on Wednesday 16th May @ 3.00 pm at the Parish Council Small Meeting Room

**Present: Cllrs. Mrs Taylor (Chairman); Atkins and Knight (Cllr Pound had sent his apologies)
Mrs E Uggerloese, Clerk in attendance**

British Legion site:

As a result of the Stratford Herald article we extended the survey and received many more responses. The survey has now closed and a focus group will be held at the end of May. We expect the full survey report in June.

We are contacting Stratford Planning, our local District Councillors and Stratford Enterprise to discuss the future of the site.
Council considered the recommendation and **RESOLVED** to note

Bidford Community Interest Company:

We have 2 firm expressions of interest in becoming a director from from members of the business community. Other potential directors are currently being approached.
council considered the recommendation and **RESOLVED** to note

Giant Summer Market & Food Festival:

Bidford Businesses are being individually handed forms to encourage them to have stalls at the event .

It was promoted in the flyers at the recent Steam & Vintage gathering.

Council considered the information and **RESOLVED** to note

Grant Potential:

We are working with SDC to ascertain what grants are available to support village projects and aspirations.

Council considered the information and **RESOLVED** to note

Banner Group:

Are being encouraged to come up with a constitution to enable them to open their own bank account and have control of their own finances.

Council considered the information **RESOLVED** to note

High Street Bank:

With local banks constantly being looked at for potential closure we recommend writing to the Regional Manager for our local branch of Lloyd's to put the arguments for our branch staying open, including:

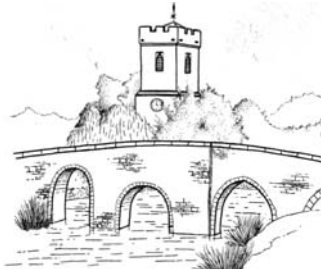
- Ageing demographic in Bidford, most of whom don't use online banking.
- Need for local charities to use the bank as they are not permitted to bank online.
- Distance to the next nearest bank
- Lack of public transport.

Recommendation: The Parish Council writes to the Regional Manager of Lloyd's, copy to the CEO to put the case for keeping Bidford's branch open.

Council considered the recommendation and **RESOLVED** to approve the proposal and write a letter in support of keeping the bank open

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 iii) REPORT 7 RESOLUTIONS FROM THE COMMUNICATION & MARKETING WORKING GROUP 17.40 May 16th 2018

Members: Cllrs. Ms Deacon – Chairman, Cllr Fleming and Cllr Ms Randell.
Attendant: Mrs E Uggerløse - Clerk

1. Dementia Friendly Community project 2018

Consider actions for Dementia action week 21-27 May 2018 & potential for further Dementia Friends Information Sessions

Consider an audit of the Parish Council to identify “Dementia Friendly “ actions

Consider ways of engaging with key local organisations business about creating a more “Dementia Friendly Community “ & how small actions that make a big difference.

ACTION i) E.U. to circulate on Facebook the web link for Alzheimer’s Society & post a request for potential of attendees for Dementia Friends Information Sessions

ii) A.D to arrange visit from Joe Edwards Dementia Friendly Communities Officer – West Midlands

iii) A.D. to continue further contact with Doctors Surgery & Budgens

Recommendation To Note

The Recommendation was considered by Council which **RESOLVED** to note

2. Promotion of future events - Market status & August Market

August Market promotion flyer inserted into all programmes at the Vintage event
To finalise wording of village Advertising Gate usage policy to provide absolute clarity of usage.

This had unanimous support

Recommendation To approve the policy circulated

It was noted that there was confusion regarding the period when a banner could be fixed and it was proposed this should be a period of 21 days throughout the document. It was also proposed that it should be “a maximum of 1800 x 1000 mm”
The recommendation was considered by Council which **RESOLVED** to approve the policy subject to the 2 amendments being made

3. Village walks & maps -update

Awaiting response from M. Yapp for maps to a for the Four local walk routes

ACTION i) B..F. to follow up & to explore alternative source of maps with Ramblers group

Recommendation To note

Council considered the recommendation and **RESOLVED** to note

4. Press contacts update

Excellent advancement in creating relationships have seen several recent articles published for the Parish Council as a result of B.F's efforts with :-

Evesham Journal e-mail address sebastian.richards@newsquest.co.uk

Stratford Observer e-mail address editor@stratfordobserver.co.uk

Stratford Herald e-mail address news@stratford-herald.com

Recommendation To note

Council considered the recommendation and **RESOLVED** to note

5. Local Branch Banks - current situation

Recent closure of numerous of Branch Banks e.g. Broadway, Winchcombe, Henley in Arden, within the wider vicinity begged clarification of the Bidford Lloyds Branch. Data figures of customer usage of every branch is continually reviewed, & is the basis of closure decisions by banks

Action i) A.D. met with Bidford Lloyds bank manager & to quote " the branch currently safe for another year" based upon current footfall numbers. All data for any branches under review is readily available on the Lloyds Bank plc website.

ii) Raise awareness within our Parish, & consider preparing an action plan validated by the NDP.

This had unanimous support

Recommendation To approve action ii)

Council considered the recommendation and **RESOLVED** to approve Action i)

6.Youth project

Considered exploring good model example from Castle Cary Somerset who have an active Youth Council

Action i) A.D. to make initial contact

Recommendation To note

Council considered the recommendation and **RESOLVED** to note

7. Review of website

Consider a review of the Parish Council website by the end of 2018

Recommendation To note

Council considered the recommendation and **RESOLVED** to note

Bidford on Avon Parish Council

1

Bank Current Account

Payments for Month: 1

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>
22/03/2018	Broom Village Hall - Grant	6993C	-1000.00			Grants & Donations	Grants & Donations Power Gen C -1000.00 Broom Village Hall -
03/04/2018	Microshade VSM - SO	SO	57.54	57.54		Creditors Control	Grant Monthly
03/04/2018	DCK Accounting Solutions Ltd	SO1	252.00	252.00		Creditors Control	hosting charge Accounting
03/04/2018	Limebridge Rural Services Ltd	SO2	1992.10	1992.10		Creditors Control	March 2018 Foot path &
03/04/2018	Warks PS	SO	793.20			Pension Contribution	793.20 Amenity Maint Warks PS
04/04/2018	O2 - DD	DD	54.13	54.13		Creditors Control	7718628925
06/04/2018	GoCardless -Omnicapital -K78FQ	DD	29.83			Telephone Administration	29.83 GoCardless - Omnicapital -K78FQ
16/04/2018	Stratford-on-Avon District Cou	172128	55.20	55.20		Creditors Control	Purchase Ledger
16/04/2018	Stratford-on-Avon District Cou	192267	61.67	61.67		Creditors Control	Purchase Ledger
16/04/2018	Stratford-on-Avon District Cou	192454	66.05	66.05		Creditors Control	Purchase Ledger
16/04/2018	HMRC - PAYE/NI	BP	2512.43			PAYE Control	2512.43 HMRC - PAYE/NI

25/04/2018	Vodafone - DD	DD1	36.30	36.30	Creditors Control	Home
27/04/2018	Bidford Community Library Ltd	SO3	200.00	200.00	Creditors Control	Broadband 82/2018/Bidford
30/04/2018	Arrowscape	6996	424.00	424.00	Creditors Control	Community Updates
30/04/2018	John Astley & Sons Ltd	6997	192.00	192.00	Creditors Control	1/1/18 to 31/3/18 Refuse
30/04/2018	Phil Basford Garden Machinery	6998	421.31	421.31	Creditors Control	sacks 10 x 200 Atco 19S
30/04/2018	Bidford Hardware & DIY	6999	28.59	28.59	Creditors Control	Mower Washers &
30/04/2018	Building & Plumbing Supplies L	7000	142.20	142.20	Creditors Control	cable ties 1 x junior bag
30/04/2018	Came & Company	7001	2404.92	2404.92	Creditors Control	crusher run LCS policy
30/04/2018	Canon UK Ltd	7002	89.30	89.30	Creditors Control	no:24414511CHC Photocopier
30/04/2018	Bidford Church Cottage Trust	7003	42.00	42.00	Creditors Control	1/5 to 31/7 Use of
30/04/2018	Tereza Cullum	7004	14.70	14.70	Creditors Control	Church Hall -March Curtain wire &
30/04/2018	Environmental & Retail Service	7005	35.72	35.72	Creditors Control	hooks 12 x literature
30/04/2018	Grundon Waste Management Ltd	7006	543.02	543.02	Creditors Control	holders rental skip
30/04/2018	Hartwell & Co (Timber) Ltd	7007	508.44	508.44	Creditors Control	March 18 Order ref
30/04/2018	Institute Cemetery &Cremation	7008	90.00	90.00	Creditors Control	Kissing Gate ICCM Subs

30/04/2018	Limebridge Rural Services Ltd	7009	240.00	240.00	Creditors Control	2018/19 Replace
30/04/2018	The National Assoc. of British	7010	381.60	381.60	Creditors Control	planter tr/lights Annual Subs
30/04/2018	F Parr Ltd	7011	576.00	576.00	Creditors Control	2018/19 24 x Litter
30/04/2018	The Play Inspection Company Lt	7012	354.00	354.00	Creditors Control	Pickers post
30/04/2018	Play & Leisure Ltd	7013	27153.60	27153.60	Creditors Control	installation inspect Marleigh
30/04/2018	D J Prickett	7014	740.00	740.00	Creditors Control	Pk,supp/install Allotments-
30/04/2018	ShredPro	7015	30.00	30.00	Creditors Control	taps standpipe 1151/bag
30/04/2018	Mrs A Smith	7016	300.00	300.00	Creditors Control	confidential paper Big Meadow
30/04/2018	Space Graphic Solutions Ltd	7017	39.60	39.60	Creditors Control	Facilitied Ope Bidford
30/04/2018	StickyM Ltd	7018	338.40	338.40	Creditors Control	Banner Project 8 x Correx
30/04/2018	Elisabeth Uggerloese	7019	99.51	99.51	Creditors Control	Boards Clerks exp
30/04/2018	WALC	7020	1041.00	-1041.00	Creditors Control	Apr 18 reverse inv
30/04/2018	Warwickshire County Council	7021	100.00	100.00	Creditors Control	18127R Tower Hill
30/04/2018	Mr A S Wilkes	7022	324.00	324.00	Creditors Control	Farm 6months hedge cutting
30/04/2018	Water+Plus	DD3	235.09	235.09	Creditors Control	1st Jan to 25

30/04/2018	Microshade VSM - SO	SO4	57.54	57.54	Creditors Control	Mar 2018 Monthly
30/04/2018	DCK Accounting Solutions Ltd	SO5	252.00	252.00	Creditors Control	software & hosting Bookkeeping
30/04/2018	Limebridge Rural Services Ltd	SO6	2088.87	2088.87	Creditors Control	April 2018 Purchase Ledger
30/04/2018	Warks PS	SO	825.64		Pension Contribution	825.64 Warks PS
30/04/2018	Mrs E Uggerloese	SO	2016.12		Net Pay Control	2016.12 Mrs E Uggerloese
Total Payments for Month			47239.62	42,062.40	0.00	5,177.22
Balance Carried Fwd			93,437.17			
Cash Book Totals			<u>140676.79</u>	<u>42,062.40</u>	<u>0.00</u>	<u>98,614.39</u>

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 1

Receipts for Month: 1

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>Centre</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	9,296.29					9,296.29	
	Banked on : 05/04/2018	90.00						
502702	G Clifford (469)	90.00		15.00	Memorials	Cemetery	75.00	G Clifford (469)
	Banked on : 09/04/2018	275.00						
502703	Mrs Bee deKersey (1282)	275.00			Burials	Cemetery	275.00	Mrs Bee deKersey (1282)
	Banked on : 18/04/2018	7.00						
BGC	Aerial Direct Dis1153560	7.00				Telephone ministration	7.00	Aerial Direct Dis1153560
	Banked on : 19/04/2018	180.00						
502704	AE Bennett (1283)	180.00			Burials	Cemetery	180.00	AE Bennett (1283)
	Banked on : 24/04/2018	305.00						
502705	D Baker (1284)	305.00			Burials	Cemetery	305.00	D Baker (1284)
	Banked on : 24/04/2018	1036.00						
	Sales Recpts Page 42	1036.00	1036.00		Debtors	Control		Sales Recpts Page 42
	Banked on : 26/04/2018	129487.50						
BGC	Stratford on Avon Precept	129487.50			Precept	ministration	129487.50	Stratford on Avon Precept
Total Receipts for Month		131,380.50	1,036.00	15.00			130,329.50	
Cash Book Totals		140,676.79	1,036.00	15.00			139,625.79	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 30/04/21 Cost Centre Report

Page No 1

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Administration				
Salary & Wages	3,692	43,803	40,111	8.4
Rent for Room	200	0	-200	0
Training Costs	0	1,000	1,000	0
Travelling	65	750	685	8.6
Janitorial	31	0	-31	0
Business Rates	379	465	86	81.5
Waste Disposal	25	0	-25	0
Sundry Expenses	0	200	200	0
Telephone	80	1,000	920	8
Postage & Carriage	3	130	127	2.7
Office Stationery	2	500	498	0.5
Subscriptions	1,289	1,350	61	95.5
Insurance	2,405	2,500	95	96.2
Broadband and Internet	19	295	276	6.5
Equipment Rental	148	1,450	1,302	10.2
Accounts Support	210	3,665	3,455	5.7
IT & Computer Support	133	650	517	20.5
Website	0	1,600	1,600	0
New Office Equipment	0	150	150	0
Village Improvement	0	2,000	2,000	0
Building Maintenance	95	0	-95	0
Legal and Professional	0	750	750	0
Audit Fees External & Internal	0	1,250	1,250	0
Administration :- Expenditure	8,777	63,508	54,731	13.8 %
Precept	129,488	230,255		56.2
Council Support Grant	0	9,130		0
Bank Interest	0	2,500		0
Administration :- Income	129,488	241,885		53.5 %
Net Expenditure over Income	-120,710	-178,377	-57,667	
Civic & Democratic				
Publicity & Special Events	0	200	200	0
Newsletter	588	2,020	1,432	29.1
Election Costs	0	2,500	2,500	0
Civic & Democratic :- Expenditure	588	4,720	4,132	12.5 %
Net Expenditure over Income	588	4,720	4,132	

**Detailed Income & Expenditure by Budget Heading 30/04/2018
Cost Centre Report**

Page No 2

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Grants & Donations Power Gen C</u>				
Grants and Donations	-1,000	21,400	22,400	4.7
	-1,000	21,400	22,400	-4.7 %
Net Expenditure over Income	-1,000	21,400	22,400	
<u>Capital & Projects</u>				
Publicity & Special Events	33	0	-33	0
Village Improvement	57	0	-57	0
CP New Streetlights	0	11,500	11,500	0
Rolling Projects Provision	0	50,000	50,000	0
Funding from Rolling Projects	0	-11,500	-11,500	0
Capital & Projects :- Expenditure	90	50,000	49,910	0.2 %
Expenditure over Income	90	50,000	49,910	
<u>Parks and Outside Areas</u>				
Casual & agency workers	0	2,000	2,000	0
Janitorial	940	1,000	60	94
Water Rates	235	440	205	53.4
Rent Paid Parks	0	12,000	12,000	0
Waste Disposal	6	8,000	7,994	0.1
Gatekeepers Commission	0	6,000	6,000	0
Sundry Expenses	11	500	489	2.2
Building Maintenance	0	1,000	1,000	0
Vandalism Repairs	0	1,800	1,800	0
General Maintenance	118	10,000	9,882	1.2
Equipment Maintenance	0	500	500	0
Tree Maintenance	0	2,000	2,000	0
Grass Cutting	0	15,000	15,000	0
Play Area Maintenance	755	15,000	14,245	5
Street Furniture & Signs	0	250	250	0
Grants and Donations	0	3,600	3,600	0
:- Expenditure	2,065	79,090	77,025	2.6 %
Carparking Fees	0	12,500		0
Lease, Rent, Hire pitches/land	2,867	2,500		114.7
Fishing Rights	1,036	1,100		94.2
Moorings Income	0	1,325		0
Concessions	0	2,080		0
Parks and Outside Areas :- Income	3,903	19,505		20.0 %
Net Expenditure over Income	-1,838	59,585	61,423	

**Detailed Income & Expenditure by Budget Heading 30/04/2018
Cost Centre Report**

Page No 3

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Allotments				
Water Rates	0	550	550	0
General Maintenance	0	260	260	0
Tfr to EMR Allotments	0	1,590	1,590	0
Allotments :- Expenditure	0	2,400	2,400	0.0 %
Allotment Rents	0	2,400		0
Allotments :- Income	0	2,400		0.0 %
Expenditure over Income	0	0	0	
Cemetery				
Business Rates	844	750	-94	112.5
Water Rates	0	500	500	0
Office Stationery	115	100	-15	114.6
Subscriptions	90	90	0	100
General Maintenance	0	10,000	10,000	0
Equipment Maintenance	0	750	750	0
Tree Maintenance	0	500	500	0
Cemetery :- Expenditure	1,048	12,690	11,642	8.3 %
Burials	760	5,000		15.2
Memorials	75	2,000		3.8
Cemetery Maintenance Income	0	686		0
Cemetery :- Income	835	7,686		10.9 %
Expenditure over Income	213	5,004	4,791	
Street Lighting				
Electricity Streetlights	150	7,400	7,250	2
General Maintenance	0	1,800	1,800	0
Street Lighting :- Expenditure	150	9,200	9,050	1.6 %
Expenditure over Income	150	9,200	9,050	
Village Management				
Waste Disposal	0	500	500	0
Publicity & Special Events	282	0	-282	0
Village Improvement	0	6,500	6,500	0
General Maintenance	0	500	500	0
Tree Maintenance	0	550	550	0

Detailed Income & Expenditure by Budget Heading 30/04/2018
Cost Centre Report

Page No 4

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Lengthman	0	1,000	1,000	0
Footpath & Verge Mtce	0	11,400	11,400	0
War Memorial Maintenance	0	500	500	0
Street Furniture & Signs	0	3,000	3,000	0
Flower Boxes	0	5,100	5,100	0
Legal and Professional	0	250	250	0
Village Management :- Expenditure	282	29,300	29,018	1.0 %
Agency Income	0	3,000		0
Village Management :- Income	0	3,000		0.0 %
Net Expenditure over Income	282	26,300	26,018	

Bidford on Avon Parish Council**Trial Balance for Month No: 1**

Combined Account Totals by Account Number

Account Name	Debit	Credit
Debtors Control	3,553.12	
VAT Control A/c	7,088.58	
Current Bank A/c	93,437.17	
CCLA Inv Management	540,000.00	
General Reserves		115,477.24
EMR Rolling Projects Fund		234,623.88
EMR Millers Bank Maintenance		2,781.00
EMR Play Area Renewal		61,913.32
EMR Tree Maintenance		26,462.00
EMR Village Improvement		55,738.87
EMR Cemetery Wall Repair		11,333.40
EMR Skatepark		695.05
EMR Neighbourhood Plan		9,114.12
Creditors Control		2,834.72
PAYE Control		880.03
Lease,Rent,Hire pitches/land		2,866.67
Fishing Rights		1,036.00
Burials		760.00
Memorials		75.00
Precept		129,487.50
Salary & Wages	3,691.67	
Rent for Room	200.00	
Travelling	64.66	
Janitorial	971.37	
Business Rates	1,222.92	
Water Rates	235.09	
Waste Disposal	31.00	
Electricity Streetlights	149.95	
Sundry Expenses	10.97	
Telephone	80.39	
Postage & Carriage	3.48	
Office Stationery	117.09	
Subscriptions	1,379.00	
Insurance	2,404.92	
Broadband and Internet	19.17	
Equipment Rental	147.76	
Accounts Support	210.00	
IT & Computer Support	132.95	
Publicity & Special Events	315.00	
Village Improvement	56.70	
Building Maintenance	95.00	
Newsletter	587.80	
General Maintenance	118.04	
Play Area Maintenance	755.00	
Grants and Donations		1,000.00
Trial Balance Total :	657,078.80	657,078.80
Difference :	0.00	

Bidford on Avon Parish Council
Cash Book No : 1
Current Account

Payments made between 01/05/2018 and 21/05/2018

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
02/05/2018	O2 - DD	DD	55.76	55.76		Creditors Control			7718628925
11/05/2018	NPower - DD	DD1	157.45	157.45		Creditors Control			10 Jan to 25 Apr 2018
14/05/2018	Stratford-on-Avon District Cou	DD172128	54.00	54.00		Creditors Control			Purchase Ledger
14/05/2018	Stratford-on-Avon District Cou	DD192267	61.00	61.00		Creditors Control			Purchase Ledger
14/05/2018	Stratford-on-Avon District Cou	dd192454	66.00	66.00		Creditors Control			Purchase Ledger
15/05/2018	CCLA Inv Management	BP	50000.00			CCLA Inv Management		50000.00	CCLA Inv Management
21/05/2018	The Alcester Connection	7024	72.80	72.80		Creditors Control			Magazine May 2018
21/05/2018	D BENNETT	7025	10.97	10.97		Creditors Control			Padlock & chain
21/05/2018	Bloomfield Limited	7026	524.00	524.00		Creditors Control			Business
21/05/2018	Boardroom Skateparks Ltd	7027	380.00	380.00		Creditors Control			Cards Service skate
21/05/2018	Canon UK Ltd	7028	88.01	88.01		Creditors Control			facility Copier rental
21/05/2018	Bidford Church Cottage Trust	7029	42.00	42.00		Creditors Control			Use of church hall April

