

# Cycleway & Pathways Meeting Minutes

**Held: Wednesday 9<sup>th</sup> January 2019**

**At: Salford Priors Memorial Hall**

## **Attending:**

Colin Tether	Evesham Town Council
Liam Maude	Salford Priors Parish Council
Paul Freeman	Cleeve Prior (Secretary Stratford Cycling Club)
Joe Harvey	Bidford PC
Gillian Smith	Harvington PC
Jack Fryer	Wixford Parish Council

## **Apologies:**

Tim Forman	Alcester Town Council
Alan Green	Salford Priors Parish Council
Tony Shale	Salford Priors Parish Council
Robin Walker	Cycle Evesham Vale
Martin.Philpott	Sustrans

Previous meeting minutes were reviewed with the following notes and actions arising:

1. Salford have allocated £3K in 2019 budget towards the feasibility study. Other councils are favourable to contributing but require a better understanding of the project and timescales to commit funds.
2. Liam to send draft constitution out to group again with responses so far for review.  
Responses within two weeks please.
3. Colin to draft single page summary breakdown of feasibility study costs.  
Colin to draft project summary document and send to Liam for review and distribution.
4. Joe to chase Alan Granger to establish feasibility of the route between Salford Priors and Wixford

Joe to waiting for response from Bidford Clerk for funding available from Mike Brain.

5. Liam to email Tim Foreman and Tony Shale to contact Mark Cargill for possible funding.
6. Jack has spoken to Stewart Slaughter – Landowner aware and no direct resistance.
7. Paul – Cleeve Prior are moving forward with bridge project, working group established. Letter of support from Sustrans for this project needed along with project summary.  
Costing in progress.
8. Feasibility Study cost breakdown has been received from Martin Philpot.
9. Gillian – Harvington bridge currently under investigation, to liaise with Cleeve Prior
10. Colin waiting for response from Kier.
11. Liam to put WALC application based on extracted scope from proposed constitution
12. A.O.B
  - a. Joe - Feasibility study objective should be to help identify phasing priorities.
  - b. Joe - Agenda and required reading to be sent a week before next meeting.
  - c. Joe - Chair needed to drive project forward and give focus.
  - d. Liam – Requirement for Chairman and Officers should be defined in the constitution for the group.
  - e. Joe - Election of Officers from draft constitution to take place at next meeting.
  - f. Joe - Meetings will be required on a monthly basis to keep project moving and achieving objectives.
13. Date of next meeting
  - a. Liam to confirm availability of the Memorial Hall for next meeting.
  - b. Proposed date: Wednesday 6<sup>th</sup> February 2019